

# ESSEX HARBOR MANAGEMENT COMMISSION



**Town of Essex  
29 West Avenue  
Essex, CT 06426**

**Regular Meeting  
Thursday, December 17, 2015  
Meeting Room B**

## **1. Call to Order**

Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:30 p.m.

Jeff noted that Terry Stewart has become a member of the Commission and John Senning has been reappointed. Both have been sworn in. An alternate is needed to replace Terry.

## **2. Attendance**

### **Members Present**

- Earl Fowler, Alternate
- Jeff Going, Chairman
- John Senning
- Terry Stewart
- Walter Wiegert, Treasurer
- Joe Zaraschi

### **Ex Officio Members Present**

- Buddy Hitchcock, Deputy Harbor Master

### **Others Present**

- Doug Domenie, Brewer Dauntless Shipyard & Marina

Earl Fowler was seated for Walter Wiegert.

## **3. Approval of November 19, 2015 Meeting Minutes**

The November 19, 2015 meeting minutes were reviewed.

***Motion: Joe Zaraschi moved to approve the November 19, 2015 meeting minutes as written. Terry Stewart seconded the motion. Those in favor: Earl Fowler, John Senning, Terry Stewart, and Joe Zaraschi; 4-0-0 motion unanimously approved.***

#### **4. Public Comment**

None.

#### **5. Financial Report**

The Financial Report was skipped at this point due to Treasurer Walter Wiegert's expected arrival at 8:00 p.m.

#### **6. Harbor Master Report**

The Harbor Master report was presented by Jeff Going in Paul Riggio's absence. The report consisted of a summary of the 2016 mooring permit renewal applications and new wait list applications as outlined below.

#### **Nonrenewal Letters Sent for Lack of Use**

- James Carr
- Bob Dixon (has subsequently reapplied to get back onto Wait List)
- Michael Dowie (Improper use/lack of use)

#### **2015 Permit Holders Giving up Moorings**

- Tom Clerkin
- Garrett Heher (Sabbatical 2015)
- Mark Fitzgerald (per Chris Morano)
- Jim Leo
- Alfred Mattheis
- Lochlin Syme
- Mary Varano (Sabbatical 2015)

#### **Permit Holders who did not respond to nonrenewal letters sent because they missed the November 15, 2015 Deadline**

- Alan Field
- George Rambeau

#### **Permit Holders who did not respond to email notifications for missing paperwork**

- Peter Canning – Nonrenewal letter will be sent.

#### **Top 10**

- Nine of the top ten people on the wait list submitted applications.
- Of those, Timothy Pickering requested a Sabbatical and George VanDrasek would like to stay on the Wait List.
- Ed Remillard did not respond and will be sent a nonrenewal letter.

## **Sabbatical Requests**

- David Fasulo
- Terry Stewart

## **Other**

Mary Risseeuw has requested that Paul Risseeuw's mooring permit be in her name in light of his passing. This change will be made consistent with like requests in the past.

The next step is to determine how many people on the Wait List below the Top 10 can be sent applications for a mooring permit and notify them accordingly.

The goal is to have the harbor layout completed by the end of the year.

## **New Wait List Requests**

- Box Dixon, Main, Check dated 11/7/15
- Ray Gaulke, Pettipaug Mooring Area, Application dated 11/13/15
- Charles Whelan, Main, Check dated 12/5/15
- Craig Zoll, Meadows, Check dated 12/14/15

## **2016 Wait List Renewals**

- Robert Osborn has submitted his 2016 Wait List renewal paperwork.
- 2016 Wait List renewal paperwork will be mailed on or about January 15, 2016.

## **7. Harbor Management Business**

- **Capital Projects:** None.
- **Town Access Ways:** No discussion.

## **8. Correspondence**

A CT DEEP COP application and drawings were received from Docko, Inc. for a float retention and new bulkhead project in Middle Cove on behalf of Mr. David Ogden.

## **9. New Business**

- **US Coast Guard Proposal for Special Anchorage**

The Harbor Management Commission has been asked to comment on a proposal from the US Coast Guard to establish three special anchorage areas on the Connecticut River. The proposal was reviewed and discussed. The Commission has no comment.

- **Data Storage**

The subject of data storage for Harbor documents was discussed. Betsy will talk with Town Hall about this and the subject will be on the agenda for further discussion at the next meeting.

Doug Domenie informed the Commission that Brewer Dauntless Shipyard & Marina is in the process of submitting an application to DEEP to replace the fixed docks on the Cove side of the Island and replace them with floating docks. He provided everyone with copies of the overall plan and asked for favorable comment from the Commission. He noted that he will not be present at the January meeting and asked that the Commission act on this in his absence.

Treasurer Walter Wiegert arrived at 8:00 p.m. and Earl Fowler was unseated.

Walter proceeded to present the December 17, 2015 Treasurer's report at this point in the meeting.

***Motion: Terry Stewart moved to approve the December 17, 2015 Treasurer's report. John Senning seconded the motion. Those in favor: Terry Stewart, John Senning, and Joe Zaraschi; Walter Wiegert abstained; 3-0-1 motion approved.***

Two invoices were presented for approval:

- Betsy McLaughlin, Clerk - \$277.09 for December 2015 Clerk Services;
- Brewer Dauntless Shipard & Marina - \$1,698.00 for first half payment for hauling, storing and resetting harbor marks and docks.

***Motion: Walter Wiegert moved to approve the invoices presented. Joe Zaraschi seconded the motion. Those in favor: Terry Stewart, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.***

## **10. Old Business**

- **Confiscated Vessels**

John Senning provided a detailed update on plans for the confiscated vessel auction including timing, notifications and advertising required. Although not required, John suggested that the auction be done by a State Marshal. John and Joe Zaraschi will review the list of confiscated vessel owners one more time to be sure we haven't missed anyone. It was decided to try and hold the action in early April 2016. Plans will be discussed again at the next meeting.

- **Brewer Dauntless Quote for Maintenance**

The quote from Brewer Dauntless Shipyard & Marina for harbor buoy maintenance in the amount of \$803.76, plus tax if required, was reviewed and discussed.

***Motion: Walter Wiegert moved to approve the quote from Brewer Dauntless Shipyard & Marina for harbor buoy maintenance in the amount of \$803.76, plus tax if required. Joe Zaraschi seconded the motion. Those in favor: Terry Stewart, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.***

- **Harbor Mark Conversion Project**

The purchase of three new harbor marks as part of the harbor mark conversion project was discussed.

***Motion: Walter Wiegert moved to purchase three new harbor marks as part of the Commission's harbor mark conversion project. John Senning seconded the motion. Those in favor: Terry Stewart, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.***

- **North Cove Hydrographic Survey**

Jeff reviewed the archaeological group studying Essex and we will likely be able to get some North Cove depth data from them at no cost.

- **Pilings in North Cove – Potential Hazard to Navigation**

Jeff and Doug Domenie visited the pilings in North Cove that are a potential hazard to navigation. Doug is aware of the ones that are his and will be taking care of them.

- **Dor-Mor Anchor Proposal**

The quote from Dor-Mor for three pyramid anchors in the amount of \$3,665.00 was reviewed and discussed. This includes three 500 lb. Dor-Mor Pyramid Anchors at \$1,070.00 each, three galvanized screw pin shackles at \$115.00 each, and \$110.00 for shipping.

***Motion: Walter Wiegert moved to approve the Dor-Mor quote and purchase the items as presented. John Senning seconded the motion. Those in favor: Terry Stewart, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.***

## **11. Adjournment**

Jeff asked everyone to review the Harbor Management Plan before the special meeting on January 14, 2016.

***Motion: Walter Wiegert moved to adjourn the meeting at 8:30 p.m. John Senning seconded the motion. Those in favor: Terry Stewart, John Senning, Walter Wiegert, and Joe Zaraschi; 4-0-0 motion unanimously approved.***

**Respectfully Submitted,**

**Betsy McLaughlin, Clerk**