

ESSEX HARBOR MANAGEMENT COMMISSION



**Town of Essex
29 West Avenue
Essex, CT 06426**

**Regular Meeting
Thursday, November 20, 2014
Meeting Room B**

1. Call to Order

Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:32 p.m.

2. Attendance

Members Present

- Earl Fowler, Alternate
- Jeff Going, Chairman
- Wally Schieferdecker, Vice Chairman
- John Senning
- Terry Stewart, Alternate
- Walter Wiegert, Treasurer
- Joe Zaraschi

Ex Officio Members Present

- Buddy Hitchcock, Deputy Harbor Master
- Paul Riggio, Harbor Master

Others Present

- Doug Domenie, Brewer Dauntless Shipyard & Marina
- Betsy McLaughlin, Clerk

3. Approval of 10/23/14 Meeting Minutes

The October 23, 2014 meeting minutes were reviewed.

Motion: Walter Wiegert moved to approve the October 23, 2014 meeting minutes. Wally Schieferdecker seconded the motion; 4-0-0 motion unanimously approved.

4. Public Comment

None.

5. Financial Report

Treasurer Walter Wiegert reviewed the November 20, 2014 Treasurer's report.

Motion: John Senning moved to approve the November 20, 2014 Treasurer's report. Wally Schieferdecker seconded the motion; 3-0-1 motion approved; Walter Wiegert abstained.

Walter presented one invoice for approval:

- Betsy McLaughlin, Clerk, - \$258.49 for November 2014 Clerk Services.

Motion: Walter Wiegert moved to approve the invoice as presented. Joe Zaraschi seconded the motion; 4-0-0 motion unanimously approved.

6. Harbor Master Report

Harbor Master Paul Riggio provided the Harbor Master Report as follows.

Mooring renewal permit applications were due on November 15th. Approximately 95 renewals have been received to date. A non-renewal notice will be sent for those that have not been submitted.

We have received one sabbatical notice from Joseph Youll.

Wait List Requests:

- Jan Klomp, Meadows, check dated 11/3/14;
- Gregg Haughton, Meadows, check dated 11/10/14;
- Richard Gill, Main, check dated 11/14/14.

Doug Domenie asked the Harbor Master if the moorings in North Cove are supposed to be pulled every year. They should be pulled every year, and Paul Riggio will make sure that inspections for those moorings are done every other year.

7. Harbor Management Business

- **Capital Projects:** None.
- **Town Access Ways:** None.

8. Correspondence

A copy of an email sent to the US Coast Guard by Doug Domenie regarding the dates of installation and removal of the footbridge at Essex Island Marina was distributed.

9. New Business

- **Essex Island Marina Footbridge**

Doug Domenie provided copies of the letter he is planning to send to the US Coast Guard tomorrow requesting that the date of installation of the Essex Island Marina footbridge be moved to December 1 and the date of removal moved to April 1, and he explained his reason for requesting the change.

Motion: Wally Schieferdecker moved that we find that the proposal by Brewer Essex Island Marina to change the dates complies with the outline of our Harbor Management Plan and that we have no objection. Walter Wiegert seconded the motion; 4-0-0 motion unanimously approved.

Betsy McLaughlin, Clerk, will provide Doug with a copy of the above motion in support of his proposal tomorrow morning.

- **2015 Meeting Schedule**

A proposed schedule of 2015 meeting dates was distributed and reviewed.

Motion: Wally Schieferdecker moved to approve the submitted schedule of meetings for 2015. Joe Zaraschi seconded the motion; 4-0-0 motion unanimously approved.

Jeff Going noted that Norm Needleman received an email from the Coast Guard PATON Office, which is the Private Aids to Navigation, stating that Phil Miller is listed as owning the A – J markers in the lower area. They recognize that Phil Miller is no longer the owner and want to know if Norm will sign as the new owner of the private aids to navigation. This information came from a Connecticut Harbor Masters document that also lists Dick Smith as the owner of the Brockway Island Anchorage, which the US Coast Guard calls our Meadows Anchorage.

John Senning will provide a letter so that we are on record that the Coast Guard's current designations will not be accepted.

The issue of liability as to ownership was discussed. Jeff is working through this confusion and completing paperwork so that the designation of new owner for both be changed to the Harbor Management Commission and the Chairman of the Harbor Management Commission listed as the contact.

Jeff also noted he is also working on getting "c" changed to a fixed piling rather than a float. The designation of other markers was also discussed.

New buoy needs will be discussed at the next meeting, and Jeff has learned about some black lettering to consider that is light reflective.

10. Old Business

None.

11. Adjournment

Motion: John Senning moved to adjourn the meeting at 8:25 p.m. Wally Schieferdecker seconded the motion; 4-0-0 motion unanimously approved.

Respectfully Submitted,

Betsy McLaughlin, Clerk