

ESSEX HARBOR MANAGEMENT COMMISSION



**Town of Essex
29 West Avenue
Essex, CT 06426**

**Regular Meeting
Thursday, November 19, 2015
Meeting Room B**

1. Call to Order

Chairman Jeff Going called the regularly scheduled meeting of the Essex Harbor Management Commission to order at 7:30 p.m.

2. Attendance

Members Present

- Jeff Going, Chairman
- Walter Wiegert, Treasurer
- Joe Zaraschi

Ex Officio Members Present

- Buddy Hitchcock, Deputy Harbor Master

Others Present

- Cy Libby, Brewer Dauntless Shipyard & Marina

3. Approval of October 22, 2015 Meeting Minutes

The October 22, 2015 meeting minutes were reviewed.

Motion: Walter Wiegert moved to approve the October 22, 2015 meeting minutes as written. Joe Zaraschi seconded the motion. Those in favor: Jeff Going, Walter Wiegert, and Joe Zaraschi; 3-0-0 motion unanimously approved.

4. Public Comment

None.

5. Financial Report

Treasurer Walter Wiegert reviewed the November 19, 2015 Treasurer's report.

Motion: Walter Wiegert moved to approve the November 19, 2015 Treasurer's report. Jeff Going seconded the motion. Those in favor: Jeff Going and Joe Zaraschi, Walter Wiegert abstained; 2-0-1 motion approved.

Two invoices were presented for approval:

- Betsy McLaughlin, Clerk - \$277.09 for November 2015 Clerk Services;
- Betsy McLaughlin, Clerk - \$6.25 reimbursement for one USPS certified, return receipt nonrenewal letter.

Motion: Walter Wiegert moved to approve the invoices presented. Joe Zaraschi seconded the motion. Those in favor: Jeff Going, Walter Wiegert, and Joe Zaraschi; 3-0-0 motion unanimously approved.

6. Harbor Master Report

No Harbor Master Report provided due to Paul Riggio's absence.

7. Harbor Management Business

- **Capital Projects:** None.
- **Town Access Ways**

An e-blast will be sent to the Bushnell Access small vessel permit holders reminding them of the November 30, 2015 removal deadline. A reminder has been posted on the Harbor Management Commission website.

8. Correspondence

An inspection report of harbor buoys and quote for maintenance received from Brewer Dauntless Shipyard & Marina was reviewed and discussed. The quote that Cy Libby received from Dor-Mor, Inc. for pyramid anchors and shackles was also discussed. Action on both was tabled to the next meeting with three points to decide: (1) maintenance on the tackle; (2) consider buying new buoys and which ones to buy; and (3) the Dor-Mor anchor proposal.

Cy Libby noted that he picked up four moorings at Pettipaug that were left there after everything was closed. He has identified the permit holders of those moorings and will notify them of the removal by letter.

9. New Business

- **2016 Meeting Schedule**

The 2016 Meeting Schedule was reviewed.

Motion: Walter Wiegert moved to approve the 2016 Meeting Schedule. Joe Zaraschi seconded the motion. Those in favor: Jeff Going, Walter Wiegert, and Joe Zaraschi; 3-0-0 motion unanimously approved.

The special meeting on January 14, 2016 to review the Harbor Management Plan is confirmed.

- **Harbor Mark Conversion Project**

Discussed under Correspondence above.

Joe Zaraschi raised the issue of the abandoned float in Middle Cove. No one seems to know who owns it. Paul Riggio needs to look into this.

Joe asked if a separate email address could be set up specifically for small vessel storage inquiries and responses. It was decided to use the existing Harbor Management Commission email address.

Joe also raised a concern with regard to the use of audible anti-bird devices. This will be discussed as part of the Harbor Management Plan update.

Jeff Going noted that he got in touch with Hydro Data, Inc. and received a quote from them to perform a hydrographic survey of North Cove and the channel. The quote was reviewed and discussed. Action on this was tabled to the next meeting.

10. Old Business

- **Confiscated Vessels**

No update.

- **Pilings in North Cove – Potential Hazard to Navigation**

Tabled to next meeting.

11. Adjournment

Motion: Joe Zaraschi moved to adjourn the meeting at 8:00 p.m. Walter Wiegert seconded the motion. Those in favor: Jeff Going, Walter Wiegert, and Joe Zaraschi; 3-0-0 motion unanimously approved.

Respectfully Submitted,

Betsy McLaughlin, Clerk