

TOWN OF ESSEX  
Inland Wetlands and Watercourses Commission

**Executive Board**  
*Daniel Lapman, Chairman*  
*Fred Szufnarowski, Vice Chair*

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Telephone (860) 767-4340 • FAX (860) 767-8509

**Regular Members**

*Jim Leo*  
*Steve Knauth*  
*Jeffrey Lovelace, Conservation Liaison*  
*Jim Hill, Zoning Liaison*  
*Vacancy, Planning Liaison*

**Alternate Members**

*Bill Cook*  
*Andre Roussel*

**Unapproved**

**Minutes - Regular Meeting**  
**Tuesday, November 15 2016**

**Call to Order and Seating of Members**

The regularly scheduled meeting of the Essex IWWC was conducted on November 15, 2016 in Conference Room A, of the Essex Town Hall at 7:00 p.m.

**Attending Members:**

Dan Lapman  
Fred Szufnarowski  
Steve Knauth  
Andre Roussel seated for Jim Leo  
Jim Hill  
Jeff Lovelace  
Bill Cook

**Absent Members:**

Jim Leo

**Staff:**

Stella Beaudoin, Recording Clerk  
Joseph Budrow, Wetlands Enforcement Official, WEO

D. Lapman called the meeting to order at 7:00 p.m.

**MOTION** made by D. Lapman to seat A. Roussel for Mr. Leo; **SECONDED** by S. Knauth; **Voting In Favor:** D. Lapman, F. Szufnarowski, S. Knauth, J. Hill, J. Lovelace, A. Roussel and B. Cook; **Opposed:** None; **Abstaining:** None; **Approved:** 7/0/0.

Seated for the meeting were D. Lapman, Fred Szufnarowski, A. Roussel for Jim Leo, Steve Knauth, J. Lovelace, Jim Hill and Bill Cook.

**Approval of Minutes:**

- Regular Meeting, September 13, 2016

Mr. Knauth found a typo on page 3. Mr. Roussel wanted a clarification on pipe size as referred to on page 2.

**MOTION** made by J. Lovelace to approve the minutes of the September 13, 2016 Regular Meeting Minutes; **SECONDED** by S. Knauth; **Voting In Favor** D. Lapman, F. Szufnarowski, S. Knauth, J. Hill, J. Lovelace, A. Roussel and B. Cook; **Opposed:** None; **Abstaining:** None; **Approved:** 7/0/0.

- Regular Meeting, October 11, 2016

J. Lovelace found a typo on last page.

**MOTION** made by S. Knauth to approve the minutes of the October 11, 2016 Regular Meeting Minutes; **SECONDED** by J. Lovelace; **Voting In Favor** D. Lapman, F. Szufnarowski, S. Knauth, J. Hill, J. Lovelace, A. Roussel and B. Cook; **Opposed:** None; **Abstaining:** None; **Approved:** 7/0/0

**REGULAR MEETING**

**Application No. 16-15 – Cellco Partnership, d/b/a Verizon Wireless**

An application to make improvements to the existing structures under the water tower at 170 Main Street, Ivoryton.

Dean Gustafson, senior soil scientist for All Points Technology presented. He explained that the applicant is looking to co-locate new antennae onto the water tower at 170 Main Street in Ivoryton. He described the site location. He described the project. He explained that all site work will contained within the fenced-in compound. He answered how the compound is accessed. He stated the only activity outside the compound was to be the installation of E&S controls. He stated that the project was a minor activity.

Mr. Lapman asked when the work was to be done. The answer was in the spring.

Mr. Knauth asked if there were liquid fuels on site. The answer was that propane tanks were on site for generators.

**MOTION** made by S. Knauth to approve application No. 16- 15. Seconded by A. Roussel.

**APPROVED**

**Application No. 16-16 – Peter Sarner, 10 Heron Pond Road**

An after-the-fact application to allow a 6' x 24' chicken coop to a point that encroached a wetland area by 10 feet, and to allow a fence to enter a wetland area.

Peter Sarner presented. Mr. Sarner referred to the site plan and explained that a dispute with the neighbor caused him to relocate a fence and chicken coop prior to getting any wetland approval. Mr. Budrow pointed out that a swimming pool previously approved by the commission was not shown on the site plan. A berm was recommended between the coop and the brook. Mr. Szufnarowski asked if there was an established lawn area. Mr. Sarner explained the condition of the coop.

**MOTION** made by J. Lovelace to approve application No. 16- 16. Seconded by S. Knauth.

**APPROVED**

**Application No. 16-17 – Little Village Construction, LLC, 7 Main Street, IVTN.**

An after-the-fact application for improvements along the bank of the Falls River.

Rick Ayotte presented. Mr. Ayotte showed pictures of the rear of the property prior to any improvements. He said the work was done in stages. He submitted pictures of the current conditions in the area of the improvements. He pointed out that sod was laid down, a bluestone walkway was installed, a patio was located on site and a fence, too. He stated that a short wall was installed as well. Mr. Budrow asked why a permit wasn't applied for and Mr. Ayotte thought this work was an extension of a previous permit. Mr. Ayotte showed an area where future plantings would be. Mr. Szufnarowski asked for a clarification as to what the commission was voting on.

**MOTION** made by F. Szufnarowski to approve application No. 16- 17. Seconded by A. Roussel.

**APPROVED**

**Application No. 16-18 – Navy Lane, Essex Land Trust**

An application to install a 3-car parking area on open space property to a point 60 feet from an intermittent watercourse and wetlands. Also, to establish a driveway to the parking area.

Mr. Bob Nussbaum presented. He described Navy Lane and the property acquired by the Land Trust. He stated the property would be called "Doane's Woods". He referred to a map and showed a ROW that was another option for an access way but there was too much wetlands there. The proposed site for parking will have a protective berm and stated that the stream down the hill was mostly dry. He mentioned that site work will be done in the spring. He was asked if there would be other improvements on site.

**MOTION** made by J. Lovelace to approve application No. 16- 18. Seconded by J. Hill. S. Knauth abstained. **APPROVED**

**Other Business:**

Mr. Lapman introduced the proposed schedule of meetings for 2017. Mr. Knauth addressed that the February meeting was scheduled for Valentines Day. A groan came from the Commission.

**MOTION** made by J. Lovelace to approve the 2017 calendar. **APPROVED**

Mr. Lapman asked who was renewing their membership. Steve, Dan, Andre and Jim Hill confirmed they were renewing.

Mr. Lapman entered into the Election of officers and stated it was time for a change and that he would like to step away from the position as chairman. He nominated Mr. Szufnarowski as chair. He accepted. Jeff Lovelace seconded. APPROVED.

Mr. Szufnarowski took over the meeting without notice and nominated Dan as Vice Chair. Mr. Lapman accepted for one year. S. Knauth made a motion to accept Dan as Vice Chair and was seconded by Jim Hill. APPROVED.

Mr. Szufnarowski thanked Dan for his years of service and proposed a holiday social to buy him beverages.

### **Correspondence and Invoices:**

An invoice for services for Attorney Szanne McCaulley was misplaced and will be signed at a later time. Mr. Lapman made a motion that it be paid. Mr. Knauth seconded. APPROVED.

**Wetlands Agent Report - Joseph Budrow** reported that the Picard violation was about to be submitted along with a second application for a new house at 175 Saybrook Road.

Mr. Cook gave a detailed report of the CACIWC conference that he attended. He mentioned that there were budget cuts at DEEP. He attended three workshops and learned of upcoming floodplain studies, invasive plants and legal information.

**Chair Report – Daniel Lapman:** No report.

**Planning Commission – Liaison Vacancy:** No report.

**Conservation Commission – Jeffrey Lovelace, Liaison** reported on the upcoming January 1 Viney Hill Park walk by the Conservation Commission. He also mentioned increased beaver activity at Wollack's Pond.

**Zoning Commission – Jim Hill, Liaison:** No report.

The meeting ended with a discussion of site walks. Mr. Roussel was looking for clarification as to what a site walk was and whether permission was needed in certain instances.

### **Adjournment**

Mr. Szufnarowski adjourned the meeting at 8:05.

Respectfully submitted,

Joseph Budrow  
Wetlands Enforcement Official