

ESSEX HARBOR MANAGEMENT COMMISSION
29 WEST AVENUE
ESSEX, CT 06426

Regular Meeting Minutes May 16, 2013

1. Call to order
Chairman Jeff Going called the regularly scheduled meeting to order at 7:30 p.m.

2. Attendance
Jeff Going, Chairman
Wally Schieferdecker, Vice Chairman
Joe Zaraschi, Member
John Senning, Member
Buddy Hitchcock seated for Walter Wiegert

Paul Riggio, Harbor Master
Ruth Hockert, Clerk

Doug Domenie, Dauntless Shipyard
Cy Libby, Dauntless Shipyard

3. Minutes 4/18/13

**Motion – Wally Schieferdecker moved to approve as amended; Buddy Hitchcock seconded: change Minutes to say” Harbor Master requested that the Dauntless Shipyard come to the Commission with their request and submit their request in writing”
4-0-0 motion approved unanimously**

4. Public comment - none

5. Financial Report

**Motion – Wally Schieferdecker moved to table the Treasurer’s Report to the June meeting due to the absence of the Treasurer, Joe Zaraschi seconded
4-0-0 motion approved unanimously**

**Motion Wally Schieferdecker moved to approve payment of the two submitted invoices: Richard Riggio and Sons for rack materials \$ 2431.50 and the Clerk \$ 286.65; Joe Zaraschi seconded
4-0-0 motion approved unanimously**

6. Harbor Master Report
Develop cutoff date/policy for sabbatical request – Harbor Master Paul Riggio suggests a cutoff date by the end of December for requests for sabbaticals with tackle ready for inspection by 4/1. There was discussion. Jeff Going felt the requests could be open until the end of March. John Senning felt the Commission should hear the Harbor Master and Dauntless Shipyard who inspect and install a majority of the moorings. They need mooring holders to be aware of deadlines and for moorings to be ready.

**Motion – John Senning moved that all permit application materials and any correspondence related to permit applications clearly state that requests for a sabbatical be requested in writing by December 1st and that ground tackle must be available for inspection by 4/1' Wally Schieferdecker seconded
4-0-0 motion approved unanimously.**

Wallis- Sabbatical Request – The Harbor Master will grant Mr. Wallis a sabbatical request for this season only.

Scharfenstein – The Harbor Master will be in communication with Mr. Scharfenstein regarding a mooring permit for this year. D'Aquis, LLC, proposed document, is it commercial? John Senning reiterated that an LLC is an entity and he will review the drafted affidavit for language .

Ed Birch email – Mr. Birch has given up his moorings.

Wait List – Add to North Cove - D. Miller 27 ft power

Add to Main – Stillwaggon and Burr

Add to Meadows – Schmid, T. Clark

7. Harbor Management Business
A. Capital projects/funding

Rock Pile removal – on hold

B. Harbor Management Issues

Update Harbor Management Plan – no action

C. Town Access Ways

New rack for Bushnell – the materials will arrive in the next day or so; Paul Riggio suggests the pieces be cut and assembled on site. Joe Zaraschi will contact the town crew and ask that the area be leveled and some stone put down.

Town Dock repair update

Dauntless Shipyard submitted a proposal for repair of the town dock float for \$ 975.00 to re-deck with 2 x 8 material.

**Motion- Wally Schieferdecker moved to authorize Dauntless Shipyard to replace the 2 x 8 decking on the town dock float for \$ 975 as detailed in the email proposal previously distributed to the Harbor Commission, Joe Zaraschi seconded
4-0- motion approved unanimously**

Mack Lane is still in need of some work.

8. Correspondence

Dauntless Shipyard request for sabbatical for the placement of five moorings for this season.

**Motion – Wally Schieferdecker moved to approve the request for sabbatical stating that this is not a normal mooring situation and was previously discussed at a Harbor Commission Meeting; 6 moorings will not be set this summer; seconded Buddy Hitchcock
4-0-0 motion approved.**

9. New Business - none

10. Old Business

Proposed Newsletter – John Senning will make final draft review and then it will be sent to the Commission one last time for their review.

**Motion – John Senning moved to approve the expenditure of not more than \$ 2000 to print the newsletter, Wally Schieferdecker seconded
4-0-0 motion approved.**

Bushnell Park landscaping – Doug Domenie asked if the town crew were going to be working at Bushnell Park if they could remove the very large bushes, Dauntless Shipyard would be interested in contributing some amount to the landscape cost to improve the rear entrance to the Shipyard.

Joe Zaraschi brought to the Commission's attention that at the last meeting many Commission members did not vote to purchase the arborvitae for Bushnell Park and he felt that they were indicating a desire to not purchase arborvitae.

Discussion.

**Motion – Joe Zaraschi moved to spend up to \$ 1000.00 to purchase landscape greenery for Bushnell Park, Buddy Hitchcock seconded;
4-0-0 motion approved unanimously**

11. Adjournment

Motion – Wally Schieferdecker moved to adjourn at 8:55 p.m.

Respectfully submitted,

Ruth Hockert, Clerk