



Selectmen's Office

Essex Town Hall

29 West Avenue, Essex, CT 06426

Telephone: 860-767-4340 Fax 860-767-8509

POSITION OPEN

PART TIME MECHANIC & EQUIPMENT REPAIR IN PUBLIC WORKS DEPARTMENT

The Town of Essex is presently accepting applications for a temporary part-time position, approximately 20 to 24 hours per week, in the Public Works Department. The 2016-2017 hourly salary range is expected to be \$21.80 - \$26.53. Final salary determination for this position is commensurate with experience.

Candidates must be able to perform general and preventative maintenance, troubleshooting, minor and major repairs including repairs to all vehicle systems including gas and diesel engines, heavy and light equipment and analyze equipment failures to determine cause and to prevent recurrence. Also must be able to perform physical labor that includes the use of chainsaws, lawn-mowers, weed-whackers, shovels, rakes and other tools related to the responsibilities of the Public Works Department. The equipment includes but is not limited to: automobiles, trucks, graders, dump trucks, loaders, forklifts, snow blowers, lawn maintenance equipment, snow machines, and small engines.

Candidate Requirements Include:

- Perform troubleshooting, preventative maintenance, overhaul, and repair on all components (including but not limited to: belts and hoses, tires, brakes, emission, engine, cooling, exhaust, filters and fluids, fuel, electrical, ignition, starting, charging, steering, suspension, hydraulic, and transmission) of a large variety of heavy and light equipment.
- Inspect, diagnose, and locate mechanical difficulties on automobiles, trucks, and on a variety of maintenance and construction, light and heavy equipment; determine extent of necessary repairs and estimate time and materials as needed
- Lubricates equipment and check for malfunctions, replace bearings in motors, pumps, and other equipment
- Assists in keeping maintenance records
- Valid Connecticut Motor Vehicle Operator's License.
- The ability to apply common sense understanding to carry out instructions that are furnished in written, oral or diagrammatic form.
- Ability to acquire skills to operate construction equipment (such as snow plowing truck, pay loader, curbing machine, roller, tractor, jack hammers, chainsaws, chippers, and hand tools and to acquire additional skills to make mechanical repairs).
- Ability to lift and/or carry objects of 25 to 50 pounds.
- Ability to work in extreme weather conditions, including heat or cold, with temperatures sufficiently high or low enough to cause marked bodily discomfort.
- Complete assigned work with a minimum of supervision.
- Assist in other Town departments as needed and to perform other work as assigned.
- This position is governed by the Department of Transportation (DOT) CDL regulations. The successful applicant will be given a conditional job offer conditioned on the applicant receiving a negative result on a pre-employment drug test.

Applications may be obtained in the Selectmen's Office Monday through Friday from 9:00 a.m. to 4:00 pm or on the Town of Essex website www.essexct.gov. All applications will be considered until the position is filled and should be sent to: **Selectmen's Office, Essex Town Hall, 29 West Avenue, Essex, CT 06426.**

THE TOWN OF ESSEX IS AN EQUAL OPPORTUNITY EMPLOYER

Norman M. Needleman, First Selectman

Stacia R. Libby, Selectman

Bruce M. Glowac, Selectman

October 19, 2016