



Town of
Essex, CT

2015

Schedule of Fees

| ASSESSOR'S OFFICE | |
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| Copies | |
| Field Cards* | \$1.00 |
| Assessor Maps* | \$1.00 |
| Assessor Maps – Large/Full* | \$5.00 |
| *Available online – no fee | |
| LAND USE OFFICE Building Department & Fire Marshal | |
| Copies | |
| Documents from Property Files | \$.50 / page |
| Large Drawings or Site Plans | \$5.00 / page |
| Building Department Fees (see fee schedule on website) | |
| Fee is calculated based on total cost of the project. | \$20.00 / 1 st \$1,000.00 |
| | \$10.00 / each additional \$1,000.00 |
| Fire Marshal Fees | |
| Underground storage tank removal | \$30.00 per tank |
| Tent Events | \$30.00 per tent / per event |
| Blasting Permit | \$60.00 |
| Burn Permit | No Fee |
| LAND USE OFFICE Health Department | |
| Permit | |
| Well | \$50.00 |
| Soil Test | |
| New Subdivision | \$75.00 / lot |
| Existing Properties | \$50.00 / lot |
| Retest | \$50.00 / lot |
| Plan Review* | |
| Subdivision | \$50.00 / lot |
| New Construction | \$50.00 / lot |

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| B100a Plan Review* | |
| Building Conversion/Changes in Use | \$50.00 |
| Building Additions or Renovations | \$50.00 |
| Lot Line Changes | \$25.00 |
| Accessory Structures Permanent non-habitable structures which are NOT SERVED by water supply and are incidental to residential or non-residential buildings(i.e. attached/detached garage, above/below ground swimming pool, open deck, tool/lawn/storage shed, gazebo, barn) | \$25.00 |
| Permit to Construct a New Septic System* Plans must be prepared by a CT licensed Professional Engineer | |
| New Commercial or Multifamily | \$175.00 |
| New Residential | \$100.00 |
| Permit to Repair/Modify Existing Septic System Plans must be prepared by a CT licensed Septic System Installer or Professional Engineer. Plus Soil Testing Fee as needed. | |
| Commercial or Multifamily | \$100.00 |
| Residential | \$50.00 |
| *Health Dept. Plan Review Fee includes ONE plan revision. Additional plan revisions will be charged at ½ the original permit fee. Plus Soil Testing Fee as needed. | |
| LAND USE OFFICE Zoning, Inland/Wetland, Planning Dept. | |
| Zoning Permits | |
| Town Fee | \$11.00 |
| DEEP Fee | \$60.00 |
| Lot line Revision | \$25.00 |
| Fence Permit | \$11.00 |
| Flood Hazard Area Permit | \$100.00 |
| Zoning Commission Special Exception | \$185.00 (\$125.00 Town Fee/\$60 DEEP) |

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| Zoning Commission Coastal Area Management | |
| Town Fee | \$15.00 |
| DEEP Fee | \$60.00 |
| Site Plan Review | \$185.00 |
| Petition for Amendment to Zoning Regulations | \$185.00 |
| Petition for Amendment to Boundaries and Map Change | \$185.00 |
| Zoning Board of Appeals | |
| Town Fee | \$40.00 |
| DEEP Fee | \$60.00 |
| Inland Wetlands | |
| Town Fee (residential activity) | \$60.00 |
| Town Fee (commercial activity) | \$200.00 |
| Town Fee (subdivision activity) | \$100.00 |
| DEEP Fee | \$60.00 |
| Street Cut Permit | \$200.00 |
| Planning (See Ordinance) | |
| Base Fee | \$750.00 |
| Per Lot Fee | \$100.00 |
| Road Fee | \$1.00 / linear ft. of new road |
| State Fee | \$60.00 |
| Technical & Legal Review as estimated per Section 3.3 Public Hearing up to \$1,250.00 as established by the Planning Commission. | |
| Upon Approval of a Subdivision or Re-Subdivision | |
| a. Base Fee | \$100.00 |
| b. Per Lot Fee | \$100.00 |
| c. Road Fee | \$400.00 |
| d. Inspection Fee | \$1.00/ linear ft. of new road |
| e. Erosion Control | \$50.00 per lot |
| Legal Fee charged at the actual hourly rate at which the Commission's counsel charges the Commission for legal services. | |

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| 3.6 For a petition to revise a lot line, the following fees shall be submitted: | |
| a. Per Lot Fee | \$25.00 |
| b. Legal Fee As estimated per Section 3.3 | |
| 3.7 For a petition to amend the Subdivision Regulations: | |
| a. Base Fee | \$100.00 |
| b. Technical & Legal Review As estimated per Section 3.3 | |
| 3.8 For a petition to modify the terms of a previously approved Subdivision or Re-subdivision: | |
| a. Base Fee | \$100.00 |
| b. Technical & Legal Review As estimated per Section 3.3 | |
| PARK AND RECREATION | |
| Wedding Fee | \$200.00 |
| Park Rental | \$500 security deposit/No Fee |
| Player Use Fees | |
| Resident | \$10.00 |
| Non - Resident | \$20.00 |
| Program | Varies by program |
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TRANSFER STATION & RECYCLING CENTER

The facility is for use by residents of Essex, Centerbrook, & Ivoryton only

| Household Garbage | |
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| Annual Sticker (affixed to vehicle- limit 2 per household) | |
| Residents | \$125.00 |
| Senior Residents (65 & over) | \$75.00 |
| Punch Card (for disposing up to 10 trash bags) | |
| | \$25.00 |
| Single Stream Recyclables | |
| Books, boxes, cardboard, paper, plastic, cans, bottles, etc. | NO FEE |
| Supplemental Waste Disposal Fees | |
| Brush from Commercial Haulers | \$10.00 / yard |
| Demolition Material & Bulky Waste | \$20.00 / yard |
| | \$10.00 / ½ yard or less |
| Freon-containing Appliances | \$10.00 |
| Logs (<12 inches diameter) | \$10.00 / yard |
| Sleeper Furniture | \$20.00 |
| Stuffed Furniture | \$10.00 |
| Tires (with rim) | \$10.00 |
| Tires (without rim) | \$5.00 |
| There are NO FEES for the following items: | |
| Antifreeze | |
| Electronics | |
| Computers | |
| Fluorescent Light Bulbs/Tubes | |
| Leaves | |
| Mattress or Box Springs | |
| Paint | |
| Scrap Metal | |
| Waste Oil | |
| Residents and non-profit organizations are exempt from brush fees. | |

| TOWN CLERK | |
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| Recording Fees | \$53.00 first page |
| | \$5.00 each page after |
| MERS | |
| If nominee is Grantor on Assignment & Releases | \$159.00 first page and \$5.00 each page after |
| Assignment of Mortgage (nominee is the Assignor) | \$159.00 flat fee |
| Release of Mortgage (nominee is the Releasor) | \$159.00 flat fee |
| Adoption of Trade Name | \$5.00 |
| Cremation / Burial Permits | \$3.00 per permit |
| Copies of Land Records | \$1.00 per page |
| Copies of Minutes / Agendas | \$.50 per page |
| Dog License | |
| Spayed/Neutered | \$8.00 |
| Not spayed/ Not neutered | \$19.00 |
| Late Fee | \$1.00 per month |
| Liquor Permit Filing | \$2.00 per permit |
| Marriage License Application | \$30.00 (certified copies extra) |
| Recording of Name Change | \$53.00 |
| Sports Licenses | See DEEP info at |
| | http://www.ct.gov/deep |
| Transfer Sticker's Annual (Oct-Sept) | \$75.00 / 65 or older |
| | \$125.00 / 64 or younger |
| Transfer Station Punch Card | \$25.00 per card |
| 10 bags garbage per card, available anytime | |
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| Certified Copies – (Vital Seal) | |
| Birth, Marriage, Death Certificate | \$20.00 per certified copy |
| Certification of Land Records – (Town Seal & Cert. Stamp) | \$2.00 for first initial page, \$1.00 pp after that |
| (Certification on first page, along with Vol & Page # Otherwise, additional page certification are priced per page) | |
| Maps | |
| Subdivision | \$20.00 per map |
| Survey | \$10.00 per map |

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| Notary Services | \$5.00 per document |
| We DO NOT notarize the following: | |
| Wills | |
| Living Wills | |
| Power of Attorney | |
| Adoptions | |
| Notarial House Closings | |
| Documents that will be recorded in the Town of Essex Land Records | |