

**ESSEX HARBOR MANAGEMENT COMMISSION**

Town of Essex  
29 West Avenue  
Essex, CT 06426

March 1, 2012

Re: Note change in procedure for obtaining small vessel permit

Dear Small Vessel Owner:

The Town of Essex has a small vessel registration ordinance. This ordinance requires that **all** small vessels such as kayaks and skiffs stored at Bushnell Park (the only location in Essex where small vessels are allowed to be stored) be **registered annually** with the Harbor Management Commission.

To assist you we have enclosed an application for this 2012 season. Please fully complete the application. All commercially produced vessels should have a hull identification number. This may require a thorough investigation of the vessel to find a number embossed into the hull material. **The completed registration form should be submitted to the Essex Harbor Management Commission, along with a check in the amount of \$ 25.00 made payable to the EHMC.**

**The form will be reviewed for completeness. Any incomplete forms will be returned.**

**Once an application is approved the applicant will receive a signed copy along with the permit sticker in the mail. Vessels may arrive at Bushnell Park after April 1, per the ordinance.**

**ALL UNREGISTERED VESSEL WILL BE REMOVED BY THE TOWN.**

**ALL VESSELS MUST BE REMOVED FROM THE STORAGE RACK AND GROUND AREA BY NOVEMBER 30, (EXPIRATION DATE OF THE PERMIT). AGAIN, ANY UNREMOVED VESSELS AFTER NOVEMBER 30 WILL BE REMOVED BY THE TOWN.**

The Commission thanks you for your cooperation in complying with the Town Ordinance a copy of which is attached hereto for your convenience.

Have a wonderful 2012 season.

Sincerely,

*Jeff Going*  
Jeff Going, Chairman

2012

**ESSEX HARBOR MANAGEMENT COMMISSION**

Bushnell Park Vessel Registration                      Sticker # \_\_\_\_\_

2012 Fee - \$ 25.00 payable by check to Essex Harbor Management Commission  
(EHMC)

Owner Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_

Town \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Business Phone \_\_\_\_\_

Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Description of Vessel \_\_\_\_\_ Length \_\_\_\_\_

Manufacturer \_\_\_\_\_ Color \_\_\_\_\_

**Required** Hull Identification Number

\_\_\_\_\_

State registration Number \_\_\_\_\_ Location \_\_\_\_\_

Are you a Town Mooring permit holder? Yes \_\_\_ No \_\_\_

Is this your access point? \_\_\_\_\_

\_\_\_\_\_  
Signature, vessel owner

**VESSELS MUST BE REMOVED WHEN A HURRICANE**

**WARNING IS ISSUED FOR ESSEX AREA. ALL VESSELS**

**MUST BE REMOVED BY NOVEMBER 30 EACH YEAR.**

The Harbor Management Commission and the Town of Essex shall not be responsible for vessels or equipment left at Bushnell Park; no vessels or equipment may be left at any other public access point.

A list of vessel owners, vessel identification and sticker number will be posted on line and on file with the Town Clerk.

There is no discrimination by town of residence.