

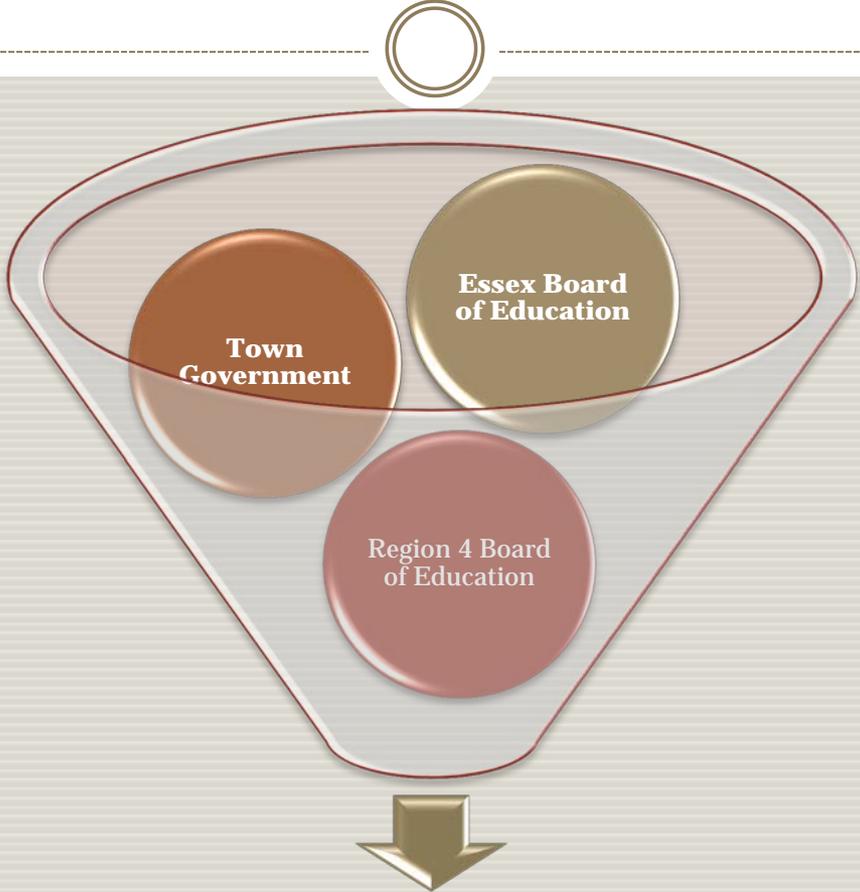
Proposed 2016-2017 Essex Town Budget Presentation



**ANNUAL BUDGET PUBLIC HEARING
APRIL 14, 2016**

Proposed 2016-2017 Essex Town Budget

What Goes Into the Final Budget?



Essex Town Budget

Proposed 2016-2017 Essex Town Budget

The Budget Process



Review Process I

Board of Selectmen
Budget Meetings

EES Board of
Education Budget
Meetings

Region 4 Budget
Committee
Meetings

Review Process II

Board of Finance
Budget Meetings

Region 4 Board
review/approval for
public hearing

Review Process III

Board of Finance
Public Hearing
(You Are Here)

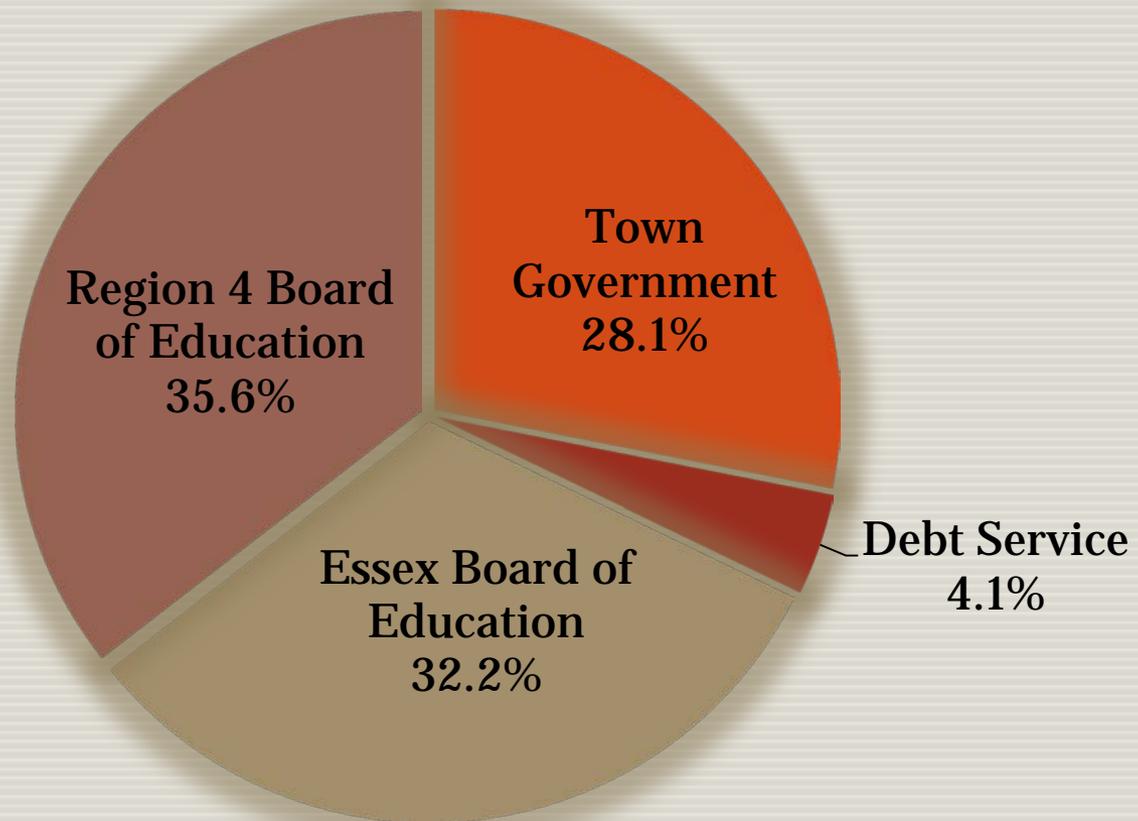
Region 4 Public
Hearing

Approval Process

Town Meeting
May 9th

Region 4
Referendum
May 3rd

Summary of Proposed Budget Expenditures



Summary of Proposed Budget Expenditures Town Government-Selectmen's Budget



FY 2016-2017 Request:

\$7,651,641

**This represents an increase of \$194,953 or 2.61%
over the prior fiscal year.**

Includes debt service of \$968,956

Summary of Proposed Budget Expenditures Essex Elementary Board of Education



FY 2016-2017 request recommended by the Board of Finance at their March 31, 2016 meeting:

\$7,635,408

This represents an increase of \$32,307 or .42% versus the prior fiscal year.

Summary of Proposed Budget Expenditures Region 4 – Town of Essex Share



FY 2016-2017 Request:

\$8,454,525

This represents an increase of \$262,378 or 3.20% over the prior fiscal year.

The slight increase in Essex share of ADM accounted for \$13,337 of the increase. Without this shift, the increase would have been \$249,041 or 3.04% over current year.

To be voted on at referendum on May 3rd

Proposed 2016-2017 Essex Town Budget

Average Daily Membership (ADM)



ADM = Town's share of total Region 4 student population as of October 1 of the previous year

	2015-2016		2016-2017	
	Students	%	Students	%
Chester	237	23.99%	216	22.83%
Deep River	313	31.68 %	310	32.77%
Essex	<u>438</u>	<u>44.33 %</u>	<u>420</u>	<u>44.40%</u>
Total	988	100.00 %	946	100.00%

Historic Average Daily Membership (ADM) Share % for Town of Essex



Summary of Proposed 2016-2017 Budget



Summarizing these budgets results in the following total proposed 2016-2017 Town of Essex budget:

	Board of Finance, Essex BOE and R4
Town Government	\$ 7,651,641
R4-Essex share	\$ 8,454,525
Essex BOE	\$ 7,635,408
Total	<hr/> \$23,741,574
Percent increase	2.11%

Summary of Proposed Budget Revenue



Summary of Proposed Budget Revenue State & Federal Revenues



Based on the current available state budget information, revenue from State & Federal sources is expected to be approximately \$738,168.

The primary components are:

Education Cost Sharing	\$365,550	\$211,060**
Town Aid Road	\$214,980	
Municipal Grant in Aid	\$74,547	
MRSA	\$107,345	

These 4 grants account for 74.6% of our State funding.

** - still subject to adjustment

Summary of Proposed Budget Revenue

Local Revenues



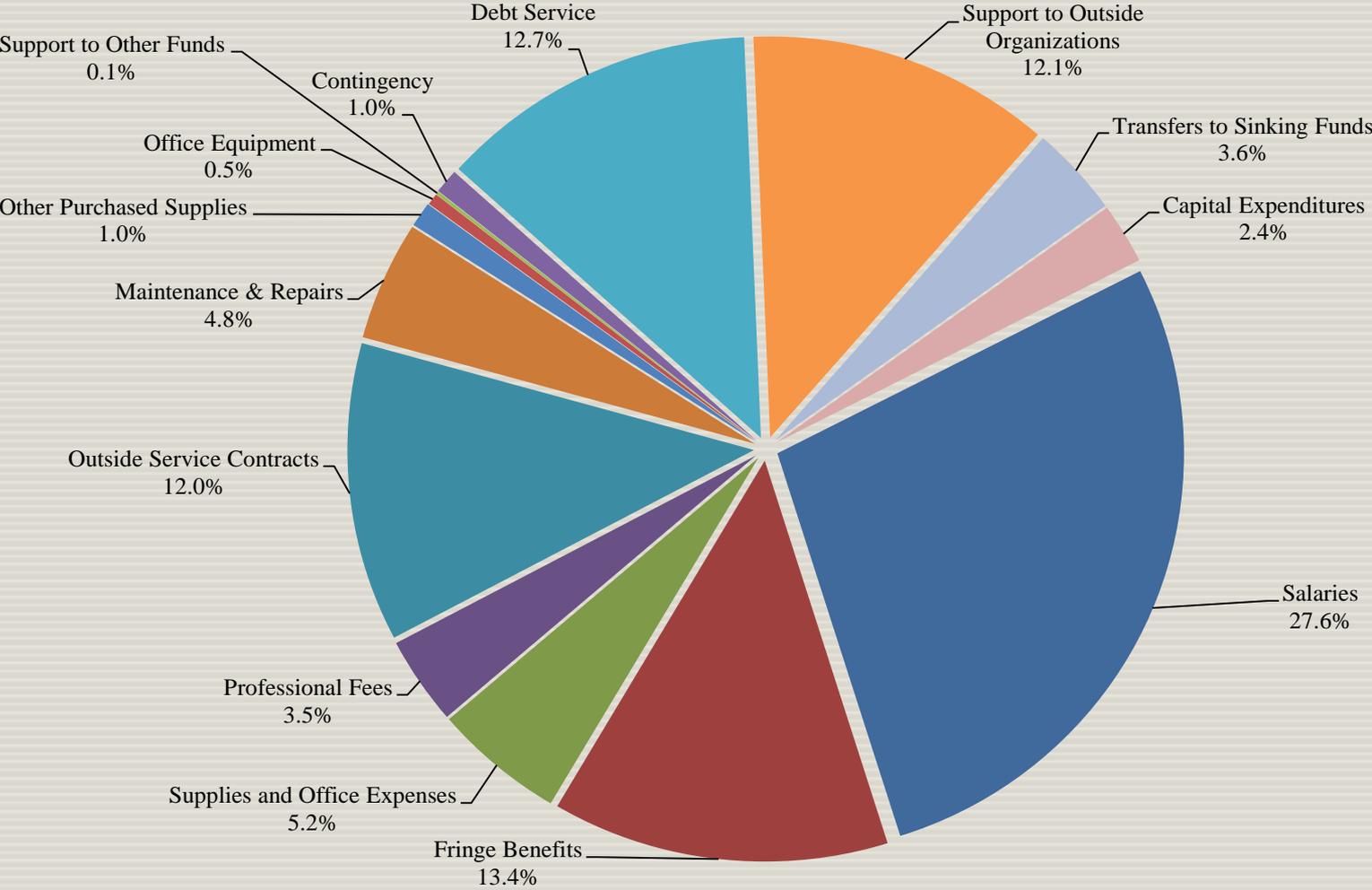
Local Revenues are expected to be similar to the current year.
Primary sources of local revenue are:

Building Permits	\$125,000
Town Clerk Fees	\$115,000
Conveyance Tax	\$110,000
Transfer Station	\$80,000
Reg'l Recycling Fees	\$62,000

These account for 92% of local revenues.

Proposed 2016-2017 Essex Town Budget

Town Government Expenditures by Category



Proposed 2016-2017 Essex Town Budget

Major Budget Drivers



Description	2015-2016 Budget	2016-2017		
		Request	Increase/ (Decrease)	% Change
Salaries	2,068,313	2,112,654	44,341	2.14%
Fringe Benefits	1,006,735	1,025,500	18,765	1.86%
Supplies and Office Expenses	401,905	398,157	(3,748)	-0.93%
Professional Fees	279,075	270,299	(8,776)	-3.14%
Outside Service Contracts	853,509	920,715	67,206	7.87%
Maintenance & Repairs	375,585	367,310	(8,275)	-2.20%
Other Purchased Supplies	79,650	77,650	(2,000)	-2.51%
Office Equipment	29,100	35,600	6,500	22.34%
Support to Other Funds	10,000	10,000	-	0.00%
Contingency	75,000	75,000	-	0.00%
Total Operating Expenditures	\$ 5,198,872	\$ 5,292,885	\$ 114,013	2.19%
Debt Service	908,881	968,956	60,075	6.61%
Support to Outside Organizations	900,510	924,800	24,290	2.70%
Transfers to Sinking Funds	302,500	279,000	(23,500)	-7.77%
Capital Expenditures	165,925	186,000	20,075	12.10%
Total Expenditures	\$ 7,456,688	\$ 7,651,641	\$ 194,953	2.61%

Major Budget Drivers

Salaries



Increase of \$44,341 (or 2.14%) reflects:

Contractual increases	\$18,923
Non-Union Increases	\$38,249
Step increases	\$9,569
Net staffing changes	(\$30,038)

Staffing changes are related in part to known and anticipated changes to the Resident Trooper contract with the state.

Major Budget Drivers

Fringe Benefits



Increase of \$18,765 (or 1.86%) reflects:

Health Insurance	\$*****
FICA	\$8,500
Life & ST Disability	\$3,500
Retirement Contrib.	\$20,000

Major Budget Drivers

Professional Fees



Decrease of \$8,776 (or -3.14%) reflects:

Registered Sanitarian	(\$2,500)
Technology Services	(\$7,012)
Various Other	\$736

Major Budget Drivers Outside Service Contract



Outside Service Contracts reflects an increase of \$67,206 (or 7.87%). The major contributors to this increase include:

- | | |
|-----------------------------|-----------|
| ✦ Resident Trooper Contract | \$62,005 |
| ✦ Technology Support | \$7,780 |
| ✦ Various other | (\$2,579) |

Major Budget Drivers

Support to Outside Organizations

Organization	2015-2016 Budget	2016-2017	
		Request	Increase/ (Decrease)
Essex Fire Department	325,150	339,650	14,500
Essex Library	283,559	283,559	-
Ivoryton Library	107,000	107,000	-
Visiting Nurses	66,874	66,874	-
Tri-Town Youth Services	35,000	35,000	-
Estuary Council of Seniors Club	34,807	35,851	1,044
Essex Ambulance Association	12,158	12,836	678
Estuary Transit	17,358	18,226	868
Emergency Medical Services Support	-	6,700	6,700
Shoreline Soup Kitchens	5,000	5,000	-
Gilead	3,500	3,500	-
Middlesex Ctr for Behavioral Health	2,500	2,500	-
Community Renewal Team	1,500	2,000	500
Rushford Center	1,250	1,250	-
Community Health Center, Inc.	1,500	1,500	-
Literacy Volunteers of America	1,100	1,100	-
The Connection	750	750	-
Sexual Assault Crisis	650	650	-
Middlesex Cty Substance Abuse Council	500	500	-
Regional Mental Health	354	354	-
Total	\$ 900,510	\$ 924,800	\$ 24,290

Major Budget Drivers

Transfers to Sinking Funds



A combined decrease in transfers to sinking funds of \$23,500 (or -7.77%) reflects following increases/ **(decreases)**:

Marine Patrol Boat	\$4,000
Revaluation	\$2,500
Municipal Property	(\$15,000)
Wastewater Study	(\$15,000)

Major Budget Drivers

Capital Expenditures & Debt Service



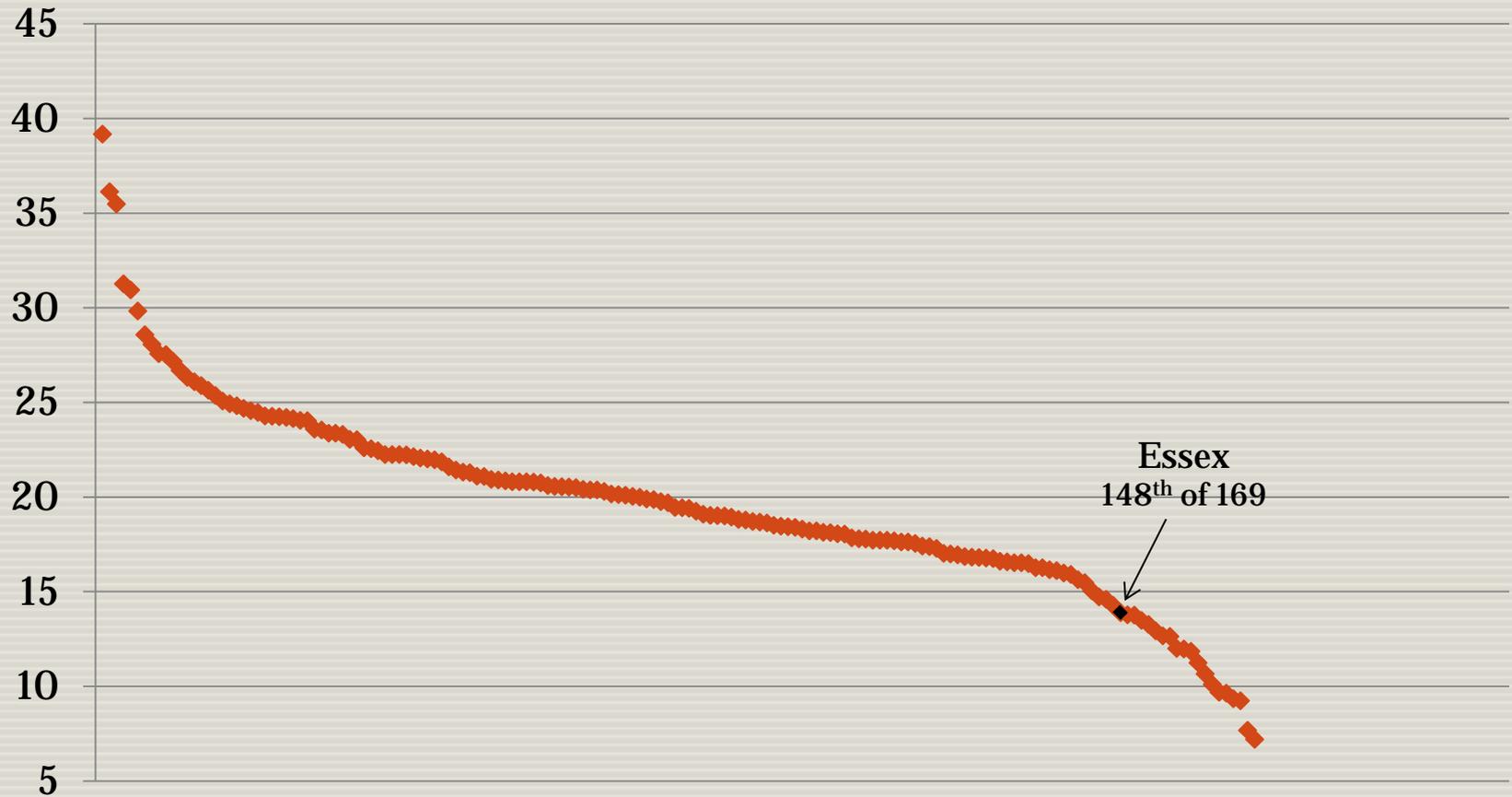
The Capital Expenditures increase of \$20,075 (or 12.10%) primarily the \$15k increase to municipal property improvements. Offset by the sinking fund reduction.



Debt Service increase reflects a \$60,075 increase. Principal payments on the refunded 2007 general obligation bond accounted for \$45,000 of the increase. Interest expense was also up due to the issuance of a bond anticipation note issued.

Municipal Fiscal Indicators

Equalized Mill Rate



Source: OPM – Municipal Fiscal Indicators -fiscal year ended 2014

Highlights and Initiatives



To name a few:

- ❖ Main Street Investment Fund Grant for Ivoryton Center completed
- ❖ Air Conditioning at Elementary School – near completion
- ❖ 2 new Pierce Pumper Trucks for Fire Dept. on order!!
- ❖ Issued \$5 million of Bond Anticipation Notes
- ❖ Roof replacement – successful completion at Town Hall, Elementary School and PW Garage
- ❖ Walnut Street bridge – design near completion
- ❖ Pursuing STEAP grant for Centerbrook
- ❖ Land Use Department renovation starting in May
- ❖ Safe Routes to School sidewalk project, repaving and media center renovation at EES this summer

Website Links



- **Town Website:**

www.essexct.gov

Monthly financial reports available under Finance Dept.

- **Office of Policy and Management website:**

<http://www.ct.gov/opm/site/default.asp>

(link is also on town website under Finance Department)

Finance Department Webpage

Logo: TOWN OF ESSEX CONNECTICUT EST. 1852

Navigation: Government Residents Visitors Doing Business In How Do I? Search

Breadcrumb: Home > Government > Departments > Finance

Finance Department

SHARE Print Send by email

Contact Info

Department Roles & Responsibilities

The Finance Department maintains the overall comprehensive financial system for the Town of Essex. Major areas of responsibility include payroll, accounts payable, asset tracking, and financial reporting. Additionally, this department plays a critical role in the budget process, annual audit and preparation of the Town's annual report.

Our mission is to:

- support the overall operations of the Town by providing timely, accurate, meaningful financial information to departments, boards, outside agencies and interested citizens
- manage and maintain financial records in conformity with generally accepted accounting principles and in compliance with State and Federal laws

Staff Contacts

Name	Title	Phone
Kelly Sterner	Finance Director	860-767-4340 x122
Dana Novorio	Assistant to the Finance Director	860-767-4340 x116

Links

- 2013 Revaluation Examples
- ANNUAL REPORTS
- APPROVED ANNUAL BUDGETS
- AUDITED FINANCIAL STATEMENTS
- Board of Finance
- CAPITAL PLANNING REPORT
- CITIZENS' GUIDE - PAST ISSUES
- Citizens' Guide to the Budget 2015-2016
- Collective Bargaining Agreement - Highway Department
- Collective Bargaining Agreement - Police Department
- Fee Schedule - Town of Essex
- MONTHLY FINANCIAL STATEMENTS FY 2014
- MONTHLY FINANCIAL STATEMENTS FY 2015
- OPM-Municipal Fiscal Indicators
- PensionEdge® Plus Portal
- Proposed Fiscal Year 2015/2016 Budget -Public Hearing 4/23/2015
- Resident State Troopers Services Contract
- STEAP Grant - Civic Campus Project Contract
- State Comptroller Open Connecticut
- Vendor Contract - Reappraisal and Revaluation

Announcements

- Proposed FY 2015-2016 Town Government Budget
- Valley Regional Student Art Show April 21st - 24th
- Construction to begin Monday, April 20th in Ivoryton Village
- Public Forum - DRAFT Plan to Regionalize pre-K thru 6th - Tues, April 21st at 7:00pm, VRHS
- FY 2015-2016 Budget Meeting Calendar

Meeting Minutes

- Building Committee Minutes May 27, 2014
- Building Committee Minutes April 30, 2014
- Building Committee Minutes April 7, 2014
- Building Committee Minutes March 10, 2014
- Building Committee Minutes February 6, 2014

Frequently Asked Questions

- How does the Town budget process work?