

**MUST BE READ PRIOR TO USING THE
AUDITORIUM**

TOWN OF ESSEX

OFFICE OF THE FIRE MARSHAL

29 West Avenue, Essex, CT 06426 (860) 767-4340 Fax: (860) 767-8509

MEMO

May 21, 2015

To Whom It May Concern,

The following is a required announcement which shall be made prior to the start of any gathering or meeting in the Town Hall Auditorium for any group of people over 50 attendees.

Per section 20.1.5.8.3 of the Connecticut State Fire Prevention Code, an audible announcement shall be made, or projected image shall be shown, prior to the start of each program that notifies occupants of the location of exits to be used in case of fire or other emergency.

Keith C. Nolin
Fire Marshal