



Selectmen's Office

Essex Town Hall
29 West Avenue, Essex, CT 06426
Telephone: 860-767-4340 Fax 860-767-8509

POSITION OPEN **PART TIME CUSTODIAN**

The Town of Essex is presently accepting applications for a part-time (10 hours per week) position in the Central Services Department. The position will also provide coverage for vacation or sick time of other Maintenance Personnel. The hours are two evenings per week from 3:00 pm – 8:00 pm.

The 2015-2016 hourly salary range offered is expected to be \$15.13 - \$18.41. Final salary determinations will be made based on applicant's qualifications and experience.

Individual must be flexible in their schedule and be able to work some weekends and evenings as attendance at Town meetings or as projects require. Candidate will be subject to completion of a standard probationary period and must successfully complete a drug screening prior to a final offer.

Candidate must be able to perform general cleaning and minor maintenance duties in maintaining Town buildings, adjacent walks and grounds; maintain equipment in clean orderly and serviceable condition; and provide assistance to officials, employees and visitors as necessary.

Candidate Requirements Include:

- Valid Connecticut Motor Vehicle Operator's License
- The ability to apply common sense understanding to carry out instructions that are furnished in written, oral and diagrammatic, or schedule form
- A working knowledge of materials, equipment used in building, custodial and grounds maintenance work
- Ability to lift and/or carry objects of 25 to 50 pounds
- Ability to perform minor carpentry, painting, plumbing maintenance and repairs
- A working knowledge of OSHA laws and related policies and procedures

Application is required and may be obtained in the Selectmen's Office Monday through Friday from 9:00 am to 4:00 pm or on the Town of Essex website www.essexct.gov under employment opportunities. Applications must be completed and submitted by [Friday, July 24, 2015](#) at 3:00 pm and should be sent to: **Selectmen's Office, Essex Town Hall, 29 West Avenue, Essex, CT 06426.**

THE TOWN OF ESSEX IS AN EQUAL OPPORTUNITY EMPLOYER

Norman M. Needleman, First Selectman
Bruce M. Glowac, Selectman
Stacia R. Libby, Selectman

July 16, 2015