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**TOWN OF ESSEX**  
**SANITARY WASTE COMMISSION**  
Essex Town Hall  
29 West Avenue Essex, CT 06426

April 9, 2012  
MEETING ROOM B  
(Immediately following the WPCA Meeting)

**Present:**

Chair: Susan Malan,,

Members: Mark Reeves, Robert VanHouten and Randel Osbourne.

Guests: Lisa Fasulo and Bill Armsted.

**Members not in attendance:**

Leigh Rankin, Al Wolfgram

**Call to order:**

Mark Reeves called the meeting to order at 5:15 p.m.

**Approval of the Agenda:**

Motion was made by Mark Reeves to approve the agenda. Randel Osbourne seconded the motion and it was unanimously approved. Motion carried.

**Approval of the Minutes:**

Motion was made by Robert VanHouten to approve the March 12, 2012 SWC minutes. Mark Reeves seconded the motion and it was unanimously approved. Motion carried.

**Public Comment:**

None.

**Old Business:**

Guest Bill Armsted opened the discussion addressing the car counting at the landfill and said that if he is the only employee on site for the day the count may not be very accurate.

Susan Malan indicated that she got a rough quote for a car counter device and that would be about \$1800.00 a month. She also stated that Kelly Sterner had a conversation with a Citizens Bank representative who said they would look into the option of offering a credit/debit card payment device.

David Caroline asked what the price would be for a purchase of one rather than lease. He will also check with other vendors to see what he can find out.

**Report: - David Caroline, Public Works Director:**

David Caroline reported that he has gotten permission to chip wood. He also mentioned that he now has one person helping out on a part-time basis. David Caroline also said that he would check with Bob Doane on the status of the permit.

**Review Operating Statement and Income Statement:**

Once the statements were reviewed a question was raised regarding a spike in the electrical bill. David Caroline explained that there is an electric heater in the office and since it is not used on a daily basis turning it on once in a while would cause that spike in the usage.

**Executive Session:**

Motion was made by Susan Malan at 5:30 to go into Executive Session. Motion was seconded by Randel Osbourne and unanimously approved. Motion carried.

Motion was made by Robert VanHouten at 5:55 pm to exit the Executive Session. Motion was seconded by Randel Osbourne and unanimously approved. Motion carried.

**Re-open the Regular Meeting:**

Motion was made by Randel Osbourne at 5:56 pm to re-open the regular meeting. Motion was seconded by Mark Reeves and unanimously approved. Motion carried

**Adjournment:**

Motion was made by Randel Osbourn to adjourn at 5:58 pm. Motion was seconded by Mark Reeves and the motion was unanimously approved. Motion carried.

Respectfully Submitted,

Kerry Berardinelli  
Clerk