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**SANITARY WASTE COMMISSION
January 9, 2012
MEETING ROOM B
ESSEX TOWN HALL**

Present: Susan Malan, Al Wolfgram, Robert VanHouten, and Mark Reeves, Leigh Rankin and Randel Osborne were not present. Guests: David Caroline and Lisa Fasulo,

Susan Malan called the meeting to order at 5:22 p.m.

Approval of the Agenda:

Motion was made to approve the agenda by Mark Reeves with a second by Robert VanHouten.

Approval of the Minutes:

Motion was made to approve the Meeting Minutes of December 9, 2011 by Mark Reeves with a second by Robert VanHouten.

Kerry Berardinelli to email the “attached” slide show presentation that was given by Mr. Nonnenmacher of CRRA to the SWC Commission

Public Comment:

None

Old Business:

Pay-as-you- throw will be tabled for now until we have collected more data. This data will come from looking through Cheryl Haase’s old files, along with Al Wolfgram going through some of his older files to collect historic data on fees and payment structures. There was a discussion about signage at the transfer station and other ways to improve visibility of the pay as you throw and other rules.

Susan Malan reported that she attended a CRRA meeting where the comment was made by CRRA that Connecticut, may be the first state in the United States to have no remaining in use landfills.

Report- David Caroline, Public Works Director:

There was a discussion about an incident at the electronics trailer at the transfer station. The commission recommended heightened awareness and to assure the trailer was locked at closing as the Town may be held liable for this area. There were questions and suggestions discussed with regard to ongoing security, new locks, cameras, lighting, etc.

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Review Operating Statement and Income Statement:

There were no questions or comments on the Operating Statement or Income Statement.

There was a discussion about the 2012 proposed budget specifically how we must differentiate between WPCA, SWC and the Transfer Station.

New Business and General Discussion:

There was a discussion about a new procedure requiring dual signatures on invoices. The commission will look into current policies and procedures for the Transfer Station to determine ways to streamline the process.

Monitoring of fees, tags and bag inventory were also discussed

Motion made to go into Executive Session at 5:32pm.

Motion to invite Lisa Fasulo and David Caroline into Executive Session. Motion made by Mark Reeves and seconded by Robert VanHouten.

The Executive Session was closed at: 5:46pm

The Regular Meeting Re-opened at: 5:46pm

Motion was made by Robert VanHouten to adjourn at 5:50p.m. with a second by Mark Reeves, the motion was unanimously approved.

Respectfully submitted,
Kerry Berardinelli
Board Clerk