

ESSEX PARK AND RECREATION COMMISSION
MINUTES
November 3, 2011

(Please note these minutes have yet to be approved)

Acting Chairman Jim Rawn called the meeting to order at 7:10 pm.

Members Present: Anthony Mosa, James Rawn, Robert Russo, Edward Burleson.

Park and Recreation Director Rick Audet and Program Coordinator Mary Ellen Barnes were also present.

General Discussion

Out of respect for our guest we will decided to alternate the order of discussion so that we could hear from Mr. Bill Buckridge, Director of Emergency Management. Mr. Buckridge stated communication to local residents was a challenge during Tropical Storm Irene and they believe one way to help with this issue would be to place permanent signage at the Ivoryton Park. The sign would be similar to the Fireman Board located at Phelps Corner. He believed that Park and Recreation could have full control of the sign except when the Emergency Management Team needed the sign. The Commission discussed the logistics of the proposal. Jim Rawn stated on behalf of the commission that Mr. Buckridge meet with Rick Audet to discuss some options and to address the commission's questions. Mr. Buckridge agreed.

Approval of Minutes

Motion was made by Robert Russo to accept the minutes from the October 5, 2011 regular meeting. Tony Mosa seconded the motion and it was unanimously approved. Motion carried.

Financial Updates

Financial Reports were reviewed by Rick Audet

Motion was made by Edward Burleson to accept the financial statements as presented. Tony Mosa seconded the motion and it was unanimously approved. Motion carried.

Director's Report

- A. Hubbard Irrigation Project Funding Town Vote – November 21, 7pm, Town Hall Auditorium
- B. 2012 Essex Great Outdoors Pursuit
- C. Liming report as submitted by current turf management vendor
- D. Ivoryton Green Damage – met with Professional Field Care, repairs scheduled for Nov 8
- E. 2012 Commission meeting schedule

Program Managers Report:

Mary Ellen Barnes reviewed the success of the Pumpkin Festival. She expressed her deep thanks and gratitude to our partners the Ivoryton Village Business Alliance. She as wanted to thank all the community members and local business that help make the event such a success.

Parks Update:

Main Street

Irrigation system winterized, water is shut off.

Basic fall grounds maintenance ongoing

Fall mowing per contract ongoing, final fall clean up early December

Ivoryton Green

Irrigation system winterized, water is shut off.

Met with turf vendor on site, turf condition was not at optimal level this year.

Basic fall grounds maintenance ongoing

Mowing per contract ongoing, final fall clean up early Dec.

Grove Street

Basic fall grounds maintenance ongoing

Mowing per contract ongoing. Final fall clean up early Dec.

Grass growing in area two large trees and stumps were removed.

Hubbard Field

Irrigation system winterized, water is shut off.

Basic fall grounds maintenance ongoing

Mowing per contract ongoing. Final fall clean up early Dec.

New batting cage has been installed.

Tennis Court

New tennis backboard netting installed

Tennis backboard holes patched, to be repainted

Dickinson Park

No report.

Viney Hill Brook Park

Third of four organic fertilizer applications to turf area completed.

Basic fall park maintenance ongoing

All Habitat Services Phrag remediation project – herbicide applied, mowing coming soon.

Sunset

No report.

Comstock

Basic fall grounds maintenance ongoing

Fall aeration and seeding of field areas is completed

Gazebo floor second coat of paint applied.

Clark's Pond

No noticeable storm damage

Park rules sign needs to be cleaned or possibly repainted/stenciled

Guide rail post at roadway, closest to driveway entrance, needs to be reset

Two low spots or pot holes in driveway need to be filled in / leveled

2011 Commission Calendar

Motion was made by Edward Burleson to accept the 2012 Park and Recreation Commission's Meeting Calendar as presented. Tony Mosa seconded the motion and it was unanimously approved. Motion carried

Motion was made by Robert Russo to adjourn at 7:42 pm. Ed Burleson seconded the motion and it was unanimously approved. Motion carried.

Respectfully submitted,

MaryEllen Barnes
Program Coordinator
Essex Park and Recreation