

TOWN OF ESSEX  
**Harbor Management Commission**



29 West Avenue • Essex, Connecticut 06426  
Essex Harbor Master (860) 767-0032

**Executive Board**

*Jeffrey Going, Chairman  
Joseph Zaraschi, Vice Chair  
Terry Stewart, Treasurer*

**Regular Members**

*John Senning  
Walter Wiegert*

**Alternate Members**

*Earl Fowler  
Kit Schellens*

**MINUTES - Regular Meeting**

**Thursday, November 16, 2017 at 7:30 P.M.**

The Essex Harbor Management Commission conducted their regularly scheduled meeting on Thursday, November 16, 2017 in Room A of the Essex Town Hall.

**Attending Members**

Jeffrey Going, Chair  
Joseph Zaraschi, Vice Chair  
Terry Stewart, Treasurer  
Earl Fowler seated for J Senning

**Absent Members**

Walter Wiegert  
John Senning  
Kit Schellens

**Ex Officio Member**

Paul Riggio, Harbor Master

**Staff:** Stella Beaudoin, Recording Secretary

**Others Present:**

N / A

**Audience:** There were no audience members.

**1. Approval of October 25, 2017 Regular Meeting Minutes**

**MOTION** made by T Stewart to approve the October 25, 2017 as presented; **SECONDED** by J Zaraschi;  
**Voting In Favor:** J Zaraschi, T Stewart, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0.

No Discussion.

**2. Approval of the Amended 2018 Amended Meeting Schedule**

**MOTION** made by T Stewart to approve the Amended 2018 Harbor Management Meeting Schedule for submission to Joel Marzi, Town Clerk, as presented; **SECONDED** by E Fowler; **Voting In Favor:** J Zaraschi, T Stewart, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0.

No Discussion.

### **3. Public Comment**

There was no public comment.

### **4. Financial Report**

T Stewart stated that the HMC Accounts are currently held at Liberty Bank and presented the Treasurer's report as of November 6, 2017:

- Liberty checking Account Closing Balance as of 10/31/17; \$1,008.42
- Public Access Account balance as of 10/31/17; \$981.68
- General Account Balance as of 10/1/17; \$50,690.09;
- General Account Balance as of 10/31/17 was \$49,599.97;
- General Account Balance as of 10/31/17; \$49,599.97; with Total funds, \$51,589.71.

T Stewart stated that he will obtain and download an accounting, dating back to October 1, 2017.

**MOTION** made by J Zarachi to approve the November, 2017 Treasurer's report as presented;  
**SECONDED** by E Fowler; **Voting In Favor:** J Zaraschi, E Fowler; **Opposed:** None; **Abstaining:** T Stewart;  
**Approved:** 2/0/1.

No Discussion.

T Stewart presented Invoice #13 from the Town of Essex for Clerk services in the amount of \$569.93.

**MOTION** made by J Zaraschi to approve Town of Essex Invoice #13 in the amount of \$569.93 as related to administrative clerk's services, as presented; **SECONDED** by E Fowler; **Voting In Favor:** J Zaraschi, T Stewart, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0.

Discussion: T Stewart stated that the run rate is slightly higher compared to last year, keeping in mind that the Commission has gone to Online Mooring, etc.

T Stewart reported that he looked into switching the Commission's financial dealings to Essex Savings Bank. The HMC accounts are currently held at Liberty Bank. T Stewart stated that Liberty Bank offers a slightly higher interest rate and he recommended that the HMC continue business with Liberty Bank.

T Stewart reported that Online Mooring electronically deposited \$4,235.35 into the HMC account and he stated that they will automatically deposit into the account on the 15<sup>th</sup> of every month.

### **5. Harbor Master Report**

Harbor Master Paul Riggio reported that he was approached by Bob Forbes, Manager of the Essex Yacht Club regarding an EYC member who wants to have power to his power boat when it is out on the

mooring. P Riggio stated that there is a company that creates solar power stations that are situated out on the water and are offered in various size units, 4 x 4, 6 x 6, 8' x 8'. These units replace the mooring ball and the solar cells will run at 30 amps. B Forbes ask P Riggio if the units would be allowed in the harbor.

P Riggio stated that the solar units are an interesting concept in that it solves the issue of someone who is out on a mooring and needs power. P Riggio noted that a representative from this company will be meeting with Bob Forbes at EYC on November 25, 2017 and P Riggio asked if the HMC wished to meet with the rep. P Riggio noted that this technique is being used in Newport Harbor. The cost for this device is \$6,000. A brief discussion ensued and J Going stated that he would be interested in obtaining more specific information related to the solar pods.

P Riggio reported that he spoke with John Lewis, Essex Boat Works, who requested that their southern support mooring line from east to west and the first mooring in the next line to the north be left in the water using winter sticks. They will be able to use them earlier in the Spring and it will make setting other moorings easier come Spring.

P Riggio stated that there has been a good deal of activity in the past week or so related to the Online Moorings program noting that the user feedback has been positive with the Online Mooring Services. Thus far, there are 31 positions on the wait list and under review, 102 people who have filed against the 120 who are on the list, leaving 18 short of reaching the maximum. Of the 18 there are two sabbaticals and there are two that need to become commercials, Pettipaug Yacht Club and Essex Boat Club.

J Going stated that he would be in favor of Pettipaug paying \$50 on a club mooring for 25 feet or less.

P Riggio questioned if the HMC could issue as a commercial with 25 feet or less at \$50 and J. Going agreed.

P Riggio reported that he received an email from First Selectman, Norman Needleman related to insurance on the docks. P Riggio stated that the Town Hall will insure Bushnell observation deck and dinghy racks, and Main Street dock, ramp and float, and the floats and ramps at the Town Park and Mack Lane.

J Going reported that he was made aware by an Essex Yacht Club member who informed that a private group are looking to conduct a fireworks display on New Year's Eve. J Going stated that the HMC needs someone to investigate where they will obtain the permit to conduct such an activity and he noted that if there are going to be fireworks, the permittee must broadcast to the announcement to the viewing vicinity. J Going questioned from where the fireworks display would be launched noting that a Coast Guard Permit would likely be necessary if they are to be launched over the water and those to be notified also included the First Selectman, the Fire Department and the Police Department.

It was noted that Bob Forbes, EYC Manager appears to be the person in charge of the fireworks display and Atlas Fireworks will handle the display.

J Zaraschi stated that the company who facilitates the fireworks handles all of the permitting.

## **6. Harbor Management Business**

### **Capital Projects - SHIPP Grant Proposal Update**

J Going stated that there is nothing new on capital projects.

### **Town Access Ways**

J Going reported that there is nothing new on Town Access Ways

### **Town Dock Maintenance/ Upgrade**

J Going reported that Keith Nelson, Docko, had planned on being at this evening's meeting. J Going stated that he is quite certain that a proper survey of the dock was performed and the current discussion is to adjust the float. Instead of a 10' x 10' float we have now, the thought is for something along the lines of 15' x 8'. J Going stated that insofar as the rock removal in the westward location, at low tide, a backhoe would work to clean out of some rocks which could be done by the Town crew and a pick-up truck and he noted that all of this may be done on a COP. There was a discussion of using synthetic decking to replace wood. J Going stated that it was his hope to have a plan at the December HMC meeting.

## **7. Correspondence**

There was no correspondence.

## **8. New Business**

There was no new business.

## **9. Old Business**

There was no old business

### **• Harbor Management Plan Update**

J Going stated that if there is no movement within the State related to funding, he will look into applying to different entities for grant funding assistance.

## **10. Adjournment**

**MOTION** made by J Zaraschi to adjourn the meeting at 8:35 pm until the next regularly scheduled meeting which will be conducted on December 21, 2017 at 7:30pm, Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT; **SECONDED** by E Fowler; **Voting In Favor:** J Zaraschi, T Stewart, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 3/0/0.

Respectfully submitted,

Stella C. Beaudoin  
Recording Secretary