

TOWN OF ESSEX
Harbor Management Commission



29 West Avenue • Essex, Connecticut 06426
Essex Harbor Master (860) 767-0032

Executive Board
Jeffrey Going, Chairman
Joe Zaraschi, Vice Chair
Terry Stewart, Treasurer

Regular Members

John Senning
Earl Fowler

Alternate Members

Kit Schellens
Susan Malan

Unapproved

MINUTES – Regular Meeting
Thursday February 27, 2020 at 7:00 P.M.

1. Call to Order

The Essex Harbor Management Commission conducted the regularly scheduled meeting on Thursday, February 27, 2020 at 7:00 p.m. in Room A of the Essex Town Hall.

2. Attendance

Attending Members

Jeffery Going
Joseph Zaraschi
Terry Stewart
Earl Fowler
Kit Schellens
Susan Malan seated for John Senning

Absent Members

John Senning

Ex Officio Member

Paul Riggio, Harbor Master
David Fasulo, Deputy Harbor Master

Audience

Cy Libby, Safe Harbor Dauntless Marina

3. Approval of January 23, 2020 Meeting Minutes

MOTION made by T Stewart to approve the January 23, 2020 Minutes as presented; **SECONDED** by E Fowler; **Voting in Favor:** J Zaraschi, T Stewart, S Malan, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

4. Public Comment

There was no public comment.

5. Financial Report

T Stewart, Treasurer's report February 28, 2020:

T Stewart reported that the Online Mooring deposit was late in arriving and he wanted to be certain that the account was covered so he deposited \$2,000 into checking and transferred back into savings when Online Mooring payment received. T Stewart manually deposited two checks leaving a total balance of \$33,878.11

MOTION made by J Zaraschi to approve the Treasurer's report as presented; **SECONDED** by E Fowler; **Voting in Favor:** S Malan, J Zaraschi, E Fowler; **Opposed:** None; **Abstaining:** T Stewart; **Approved:** 3/0/1.

Invoices:

- Clerk's Invoices \$471.61
- Safe Harbor Invoice

MOTION made by T Stewart to approve the Invoices as presented; **SECONDED** by E Fowler; **Voting in Favor:** T Stewart, S Malan, J Zaraschi, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

6. Harbor Master Report

P Riggio reported the Main anchorage is filled and there are open spots in the southern anchorage.

P Riggio stated that it is time to gain control of the layout of the Meadows Anchorage. Cy Libby stated that there needs to be coordination. D Fasulo will make a baseline map over the summer. P Riggio stated that he has an electronic survey of the harbor. P Riggio stated that between 92 and 96 Permits will be issued this year.

P Riggio reported that the Essex YC check was previously submitted however it had been placed in error in the Emergency Management mailbox situated in the Selectman's office.

D Fasulo drafted a letter on behalf of the Essex Harbor Commission of the Policy Update to mooring holders outlining new policies, and to provide them with the tools to best comply with the updates. A few of the topics discussed this evening were as follows:

Effective January 2020, the following changes will be in effect for mooring holders in Essex.

1. Boats shall be removed from moorings by November 15th. Support moorings shall be removed by December 31st. Failure to comply with the Essex Harbor Commission mooring holder stipulations may result in the loss of mooring privileges.
2. All mooring tackle is required to be displayed and ready for inspection by April 1st. Failure to have the designated mooring tackle ready for inspection will result in a \$100 fine. Failure to have the assigned mooring tackle ready for inspection, or ready for re-inspection (if defects were found during the April 1st inspection) by April 15th will result in the loss of the mooring permit. For moorings located in the Meadows (Pettipaug Yacht Club and Essex Boat Club)

3. the loss of a mooring permit will be May 1st. The permit holder will need to reapply and will be placed on the current waitlist.
4. All mooring holders are required to have their mooring tackle ready for inspection by April 1st. For moorings located in The Meadows (Pettipaug Yacht Club and Essex Boat Club) the Deputy Harbor Master is the contact.

A copy of the draft was forwarded by the HMC clerk to members for their review.

Other

There was no other business.

7. Harbor Management Business

- **DOCKO /** For Dock Application for George Papanier, 159 River Road, SX who is looking to convert his permitted dock to one with lifts. Keith Neilson was not available for discussion this evening.
- **Town Access Ways** - Joseph Zaraschi reported on Small Vessel Update:
 - One Wait list application was received from William Hogan.
 - On March 1, 2020, seventy-eight renewals for small vessel permits will be issued through Online Mooring email blast.
 - All renewals must be completed by March 15, 2020. Those who do not respond will be sent an email advising that their renewal is invalid and not renewed.
 - March 20th the wait list application renewals will be sent via email blast and they must respond by March 30th.
 - Between March 16th and March 19th open positions will be offered to Wait list applications based on their position on the wait list.
 - April 1, 2020 the renewal permit decals will be mailed.
- **Lawsuit for Dredging Materials:**

No update.

8. New Business

Paul Riggio, Harry Plaut of HS Plaut Environmental and J Going reviewed equipment on January 28th and there was discussion on chain shackle and converting some of the anchoring systems over. J Going discussed the recommendations specific to the 300 lb. pyramids for F and I; 75 lb. shackles needed for I and B north. Recommendation to add augers to the pipes for the floats in the coves. HMC would purchase the anchors and J Going quoted from Dor-Mor and from Kellogg Marine The installation would occur by April 15th and the HMC looking for a proposal by the March 26th meeting. P Riggio suggested the authorize the purchase of the pyramids now.

MOTION made by J Zaraschi to authorize the purchase from Kellogg Marine of 2-400 lb. Sea Choice pyramids at a cost of \$420 plus delivery and handling fee, and the purchase of 2-75 lb. Sea Choice pyramids at a cost of \$97.24 plus delivery and handling fee. Total purchase not to exceed \$1500; **SECONDED** by T Stewart; **Voting in Favor:** J Zaraschi, E Fowler, T Stewart, S Malan; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

J Going discussed techniques for marking the north cove channel utilizing reflective markers. J Going suggested starting from the channel at the end of the dolphin moorings, going north and placing a gate with a red and a green marker. The remainder of the way will be designated with red markers for a total of 11 markers. J Going asked members to think about how they wish to move forward, and to come up with a financial proposal for further discussion at the March 26th HMC meeting. P Riggio will price 3" diameter 20' PVC piping. J Going will check on reflector panels.

Jeff Going reported that he and John Guskowski Essex Town Planner discussed grant possibilities for the Thatchbed restoration project. The first stage involves obtaining core samples and material samples and developing an engineering plan for Thatchbed restoration which would involve placement of dredge materials. Grant monies can be awarded up to \$50,000 in funding.

9. Correspondence

Letter from John B. Lust working with Safe Harbor related to Essex Island Marina's hauling slip and bulkhead.

Pamphlet from Island Mooring Supplies, LLC 2020 catalog which features an eco-friendly mooring system.

10. Adjournment

MOTION made by J Zaraschi to adjourn the meeting at 7:55 pm to the next scheduled meeting which will be conducted on March 26, 2020 at 7:00pm, Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT; **SECONDED** by E Fowler; **Voting in Favor:** J Zaraschi, T Stewart, S Malan, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

Respectfully submitted,

Stella A Caione
Recording Clerk