

TOWN OF ESSEX
Harbor Management Commission



29 West Avenue • Essex, Connecticut 06426
Essex Harbor Master (860) 767-0032

Executive Board
Jeffrey Going, Chairman
Joseph Zaraschi, Vice Chair
Terry Stewart, Treasurer

Regular Members

John Senning
Earl Fowler

Alternate Members

Kit Schellens
Susan Malan

MINUTES

Regular Meeting

Thursday, May 24, 2018 at 7:30 P.M.

The Essex Harbor Management Commission conducted their regularly scheduled meeting on Thursday, May 24, 2018 in Room A of the Essex Town Hall.

Attending Members

Jeffery Going, Chair
Joseph Zaraschi
Terry Stewart
Earl Fowler
K Schellens seated for J Senning

Absent Members

John Senning
Susan Malan

Ex Officio Member

Paul Riggio, Harbor Master

Staff: Stella Beaudoin, Recording Secretary

Others Present:

Doug Domenie, Safe Harbor Brewer Dauntless Shipyard & Marina

Audience

Keith Neilson, DOCKO, Inc
Nancy Byrne, Hydro Data, Inc

1. Approval of April 26, 2018 Regular Meeting Minutes

MOTION made by T Stewart to approve the April 26, 2018 Minutes as presented; **SECONDED** by J Zaraschi; **Voting In Favor:** J Zaraschi, T Stewart, E Fowler, K Schellens; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

No discussion.

4. Public Comment

There was no public comment.

5. Financial Report

T Stewart presented the Treasurer's report as of May 24, 2018:

Liberty Checking Account Balance a/o 4/1/18 - \$722.92.

Liberty Bank checking closing balance as of 4/30/18 - \$1281.92.

Liberty Public Access Account Balance as of 4/1/2018 - \$981.82.

Liberty General Account Balance a/o 4/1/2018 - \$53,642.70 .

Total funds a/o 4/30/18 - \$60,916.02.

MOTION made by J Zaraschi to approve the May 24 2018 Treasurer's report as presented; **SECONDED** by E Fowler; **Voting In Favor:** J Zaraschi, E Fowler, K Schellens; **Opposed:** None; **Abstaining:** T Stewart; **Approved:** 3/0/1.

T Stewart distributed the Online Mooring April 2018 Financial Summary.

Income:

- Mooring renewals \$2,240.
- Wait List \$140. for Total of \$2380.

Expenses:

- Online Mooring Transaction Fee \$534.
- Convenience Fee \$107. for Total of \$641.

Net income vs. expense \$1,739.

T Stewart presented Invoices for approval:

- Invoice for \$27.49 clerk services for mid April through mid May.
- Invoice \$660.26 Park Bench.
- DOCKO \$891.25 related to the Town Dock project.

MOTION made by T Stewart to a approve the following expenditures: 1) \$660.26 for park bench expenditure; 2) Docko Invoice in the amount of \$891.25 related to Town Dock project; 3) Invoice from the Town of Essex in the amount of \$27.49 for clerk services; **SECONDED** by E Fowler; **Voting In Favor:** J Zaraschi, T Stewart, E Fowler, K Schellens; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

There was a question as to whether there should be a Town insurance policy for the HMC members. The Selectman will be contacted for guidance as to how to proceed.

6. Harbor Master Report

P Riggio reported that moorings are well set in the main harbor and he noted that there are very few boats in the harbor thus far. P Riggio commented on the moorings at the Meadows and he stated that he contacted the Pettipaug commodore to discuss the situation and she has sent letters to members asking that they get their moorings in the water.

J Zaraschi suggested to allow longer time period on the inspection of moorings for the Meadows.

P Riggio stated that he would be willing to do the mooring inspections between end April and first two weeks of May.

It was suggested that P Riggio enforce a time period in which a group inspection will be conducted and this service would be free. However, any inspections requested subsequent to said date will be a personal inspection and a fee of \$100 will be imposed. It was noted that there are seasonal residents with moorings and placing an early time restriction may present a problem for those residents.

MOTION made by T Stewart set a window for the harbor master to inspect the moorings for the Meadows which must be ready for inspection as of May 1, with compliance by May 15; a loss of permit will result for non compliance; **SECONDED** by K Schellens; **Voting In Favor:** J Zaraschi, T Stewart, E Fowler, K Schellens; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

P Riggio reported that a training session was conducted in past two weeks at which DEEP employees, harbor masters and state police were in attendance. P Riggio noted that the DEEP holds purview over the flow that wakes in the CT river for all but Essex as a result of Essex's involvement in the federal anchorage

P Riggio reported that upon receipt of the State of CT harbor master license it was noticed that the licenses were not delineated by town because the harbor masters hold cross jurisdiction.

P Riggio reported that the new Essex Police Boat is operational. Navigational training was offered and the rep spent two days on the water training. P Riggio stated that the vessel has thermal imaging on board.

J Going reported that Chris Going, Essex Deputy Fire Chief indicated that he and a few members of the Essex Fire Department will be required to train on the operations of the police boat so as to be able to assist as need or to navigate the harbor patrol boat should a situation develop as needed.

P Riggio reported that he is working with Scot Graham to update the eastern LI sound resource list, police fire ect.

P Riggio stated that one year ago he was approached by Robert Osborne to do a SARS demonstration, which was sponsored by Essex Yacht Club on June 18, 2017. The event involved a mock helicopter rescue off of the dock at the CT River Museum. Concern was expressed related to the close proximity of the proposed rescue to the dock and the safety of those who

are on land and in the water. P Riggio reported that approval has been granted again this year for this rescue event to move forward. P Riggio suggested to R Osborne that he speak to the HMC at this evening's meeting to discuss the details. There was a concern expressed related to crowd control. P Riggio will meet with R Osborne on May 25, 2018 to discuss the event.

7. Harbor Management Business

Capital Projects - SHIPP Grant Proposal Update

Nancy Byrne, Hydrodata Inc. who presented stated that she has completed the water depth survey of Thatchbed Island and the survey in North Cove out to the (breach) river. N Byrne stated that she has obtained drone elevation data across Thatchbed Island and the North Cove channel is done. N Byrne noted that the next step is to finish processing drone data which will provide imagery of the whole island and she noted that Rich Snarski soil scientist will be provided with the 3D point contours which will be useful in his study. The velocity study is in process. N Byrne presented computer generated photographs that were captured during a plane ride for the purpose of assessing the area. N Byrne stated that the drone is within inches of accuracy of the topography.

Keith Neilsen, PE, Docko Inc., stated that he surveyed the site from his plane during low tide and early in the day which allowed for decent sun penetration through the water. He noted that he viewed turbidity margin along the east shore of Thatchbed Island and witnessed a good deal of erosion. When the study is completed, K Neilsen stated that he will make suggestions not only for things to be done on Thatchbed Island, but also for use for the various areas of the harbor, etc. K Neilsen stated that he will try to make the reports available to the HMC which documents the story.

Town Accessways

No report.

Town Dock Maintenance/Upgrade

J Going stated that the invitation to bid will go out next week. The first bench has been ordered and will arrive in the next two to three weeks. The CT River Museum has installed new ladders and J Going asked for the Commission's support on the purchase of stationary, 7-step, straight dock ladder, marine grade aluminum. It was noted that the ladders must be removed in the winter.

- **Law Suit for Dredging Materials**

No Discussion.

8. Correspondence:

DOCKO COP application on behalf of Thomas Crawford, replacing previously built structure at Falls River Cove.

9. New Business

There was no new business.

Other

J Going reported that he attended a Public Hearing related to the Long Island Sound Blue Plan Resource and Use Inventory presentation at DEEP Marine Headquarters in Old Lyme on May 8, 2018.

The Resource and Use Inventory has been under development for over two years and contains 12 ecological and 13 human use chapters and is comprised of 294 pages. The document provides information on the current state of the Sound's natural resources and human uses, all based on existing data available to the Planning Team, and is the first step in drafting the Blue Plan for Long Island Sound. Ultimately, the Inventory will be used as the basis for developing the Blue The Plan.

10. Adjournment

MOTION made by J Zaraschi to adjourn the meeting at 9:35 pm until the next regularly scheduled meeting which will be conducted on June 28, 2018, Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT; **SECONDED** by K Schellens; **Voting In Favor:** J Zaraschi, K Schellens, E Fowler, T Stewart; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

Respectfully submitted,

Stella C. Beaudoin
Recording Secretary