



TOWN OF ESSEX
Harbor Management Commission



29 West Avenue • Essex, Connecticut 06426
Essex Harbor Master (860) 767-0032

Executive Board
Jeffrey Going, Chairman
Joseph Zaraschi, Vice Chair
Terry Stewart, Treasurer

Regular Members

John Senning
Earl Fowler

Alternate Members

Kit Schellens
Susan Malan

MINUTES - Regular Meeting
Thursday, February 22, 2018 at 7:30 P.M.

1. Call to Order

Chair, J Going, Chair called to order at 7:30 p.m. the February 22, 2018 Essex Harbor Management Commission regularly scheduled meeting which was conducted in Room A, Essex Town Hall, 29 West Avenue, Essex, CT.

2. Attendance

Attending Members

Jeffery Going, Chair
Joseph Zaraschi
Terry Stewart
John Senning
Earl Fowler
Kit Schellens, seated at 9:05 p.m.
Susan Malan

Absent Members

Ex Officio Member: Paul Riggio, Harbor Master

Other: Cy Libby, Manager of Brewer Marina

Audience: First Selectman, Norman Needleman

3. Approval of January 25, 2018 Regular Meeting Minutes

MOTION made by T Stewart to approve the January 25, 2018 meeting Minutes with the following amendment; 1) Page 3, Under Harbor Master Report, in the Motion made by J Going to read: "Pettipaug Yacht Club has a mooring that is used for various boats 25 feet or less and should be charged \$50. This is not a commercial rental mooring"; **SECONDED** by J Zaraschi; **Voting In Favor:** J Zaraschi, E Fowler, T Stewart, J Senning; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

No further discussion.

4. Public Comment

There was no public comment.

5. Financial Report

T Stewart presented the Treasurer's report as of February 22, 2018:

Withdrawals:

- Docko/DEEP Town Dock COP \$2,002.77.
- Brewer Dauntless/Pull Harbor Marks and Floats \$1,723.47

Deposits:

- Mooring Renewals / Online Mooring December \$60.60
- Mooring Renewals / Paper Checks \$50.00.
- Transfer from Savings \$3,500.00

Liberty Bank checking closing balance as of 1/31/18 - \$1,644.02

Liberty Public Access Account Balance as of 1/31/2018 - \$981.84

Liberty General Account Balance as of 1/31/201 - \$53,615.55, with the Total funds, \$52,751.99

T Stewart indicated that he is monitoring the Online Mooring payment and charges.

MOTION made by J Senning to approve the February 22, 2018 Treasurer's report as presented; **SECONDED** by J Zaraschi; **Voting In Favor:** J Zaraschi, E Fowler, J Senning; **Opposed:** None; **Abstaining:** T Stewart; **Approved:** 3/0/1.

No Discussion.

MOTION made by T Stewart to approve invoice #15 as presented by the Town for administrative clerk's services; **SECONDED** by J Senning; **Voting In Favor:** J Zaraschi, T Stewart, J Senning, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 4/0/0.

No Discussion.

6. Harbor Master Report

Discussion on permit process and wait list review with issues related to Online Mooring.

Discussion on Brewer Marina moorings and current wait list situation.

A lengthy discussion ensued related to Brewer Marina placing moorings on the Wait List. It was determined that the Marina will be required to follow and will be regarded in the same manner as other applicants and permit holders, and they will be required to identify, by permit number exactly which moorings are being relinquished. At such time when the issuance of a new Permit from the wait list arises, they will be provided with locations beginning at the south end of the anchorage, which is standard practice. It was noted that they will need to determine, fairly soon what it is that they are doing for the 2018 season so as to allow planning for new permit placements.

Harbor Master Paul Riggio reported that there is nothing the the HMC regulations that reflects the treatment of a commercial mooring to be any different than that of a private mooring. Therefore, Brewer may make application to the Wait List in the same manner as a private mooring holder would. P Riggio cited Page 41, Section D, subsection e, of the Harbor Management regulations which states "The number of commercial rental and support moorings allocated within the system shall be based on available data and knowledge of the Harbor master with respect to prior demand for private and commercial rental and support moorings. A maximum of 50 percent of moorings within the mooring system shall be available for commercial rental and support use". P Riggio reiterated the necessity of compliance with the HMC regulations.

P Riggio reported on the Wait List movement for 2018. P Riggio stated that he has filled all but one open mooring spot in the Main Anchorage. The spot was filled, however the applicant backed out on Wednesday evening prior to this evening's meeting. The Meadows Anchorage is completely filled.

P Riggio distributed photos of the newly acquired Police boat which is scheduled for delivery on Memorial Day weekend.

Cy Libby, who is the Manager of Brewer Marina reported on behalf of Safe Harbors. C Libby stated that Harbor Mark "B" could be repaired and he indicated that the manufacturer has provided directions on how to conduct the repairs. Decision on moving forward with the repair was deferred until such time that Chairman Going could be advised of the situation.

7. Harbor Management Business

Capital Projects - SHIPP Grant Proposal Update

J Going discussed the Request for Proposal (RFP) for the Connecticut Port Authority Grant which funds harbor surveys of navigational channels in the coves, a survey of what remains of Thatchbed Island, Subaquatic vegetation surveys and wave and current analysis for the area between Middle Cove entrance and Hayden's Point.

Town Accessways

J Zaraschi reported that an email blast has gone out to Bushnell Access Storage Permit holders seeking confirmation of email addresses. Renewal for the permits begins March 1 and opens to Storage Wait List on March 15. Renewal period closes April 1, with new permits issued.

Town Dock Maintenance/Upgrade

J Going reported that he reviewed the draft RFP which is under construction. The DEEP approved the project with a COP #201800257 dated February 9, 2018.

Harbor Patrol

J Going met with N Needleman, First Selectman last week and was advised about the Harbor Patrol and the difficulties encountered in obtaining staffing for the Patrol which requires an Officer and a boat operator as minimum crew. It was noted that this is not a Union issue. Essex takes the public safety situation very seriously and inasmuch as our neighboring towns, Lyme, Deep River and Chester do not have River Patrols or coverage, the Essex Harbor Patrol will frequently show its presence, particularly in Hamburg Cove which is a point of heavy boater activity.

Chairman Jeff Going left the meeting at 9:05 p.m. Joseph Zaraschi assumed the chair for the balance of the meeting and Kit Schellens was seated.

8. Correspondence:

Receipt of the CT DEEP COP Application for the Dockwork on the Town Dock replacement.

9. New Business

First Selectman Norman Needleman delivered and presented to the Commission the Town's Proclamation acknowledging former HMC member Walter Weigart and the many contributions he made over the years to the Harbor Management Commission. T Stewart read the Proclamation into the record.

10. Adjournment

MOTION made by T Stewart to adjourn the meeting at 9:20 pm until the next regularly scheduled meeting which will be conducted on March 22, 2018 at 7:30pm, Essex Town Hall, Conference Room A, 29 West Avenue, Essex, CT; **SECONDED** by K Schellens; **Voting In Favor:** J Zaraschi, J Senning, T Stewart, K Schellens, E Fowler; **Opposed:** None; **Abstaining:** None; **Approved:** 5/0/0.

Respectfully submitted,

Stella C. Beaudoin
Recording Secretary