

ESSEX HOUSING AUTHORITY

16 MAIN STREET

CENTERBROOK, CT 06409

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860-767-1250

January 19, 2015

Present: Janice Atkeson, RoseMary Willis, David Gephard, Rick Stebbins, Maria DeMarco and Tammy Mesite.

Absent: Dawn Boulanger

Called to Order

Meeting was called to order at 4:00 p.m. by board chair, Janice Atkeson.

Approval of Minutes

Minutes from the December 2014 meeting were approved as written.

Residents

David Gephard reported that a couple of residents are complaining about another resident's dog. She is not immediately picking up the dog poop and she also lets the dog run but he has a leash dragging behind. Same resident also says she has too many animals in her apt. Property manager and management company assured the board that this is already being worked on.

Financials

Financials were reviewed. Board chair stated that we are ended the year in good shape. Again, it was discussed that the replacement reserve account will be going down, as the septic drawings etc need to be paid for out of this fund in order to apply for the CDBG.

Manager's Report was read and discussed.

Old Business

The new lease, the Tenant Selection Plan/ Wait list and the AFM will now be put into use, reviewed by CHFA and approved by DeMarco Compliance. Board requested to have the new copies brought to the next board meeting.

Resident Handbook will also be issued to all residents at the time of recertification and to all new incoming residents.

Grant application – Again it was noted that the Board and the Town Hall's decision was to hire Community Consulting out of Willimantic CT. Reminder was that Essex Court will have to pay upfront (out of reserves) for drawings etc. for this grant application. Essex Town Hall will post the RFP/RFQ postings in the portal so we can move forward with the septic drawings.

More board members – Board chair will work with the town hall to see that this happens. It was suggested by David Gephard that they look for people from Ivoryton and or Centerbrook as all our board members are from the Essex section of town. Maria D. passed on a name of a person who is interested and they are from Ivoryton.

New Development

EEAH for Essex Place – CHAMP 6 grant funds were applied for. Just Waiting.

New Business

No new business at this time.

NEXT MEETING is March 16, 2015 at 4PM.

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Regular Meeting was Adjourned at 4:30pm.

Motions and Votes for Regular Meeting

January 19, 2015

Motion: Approval of Minutes as written from the December 2014 board meeting

Motioned: Rick Stebbins

Seconded: David Gephard

Voted: All in favor

Motion: To Adjourn meeting at 4:30pmm

Motioned: RoseMary Willis

Seconded: David Gephard

Voted: All in favor

Respectfully submitted by Tammy S. Mesite 1-23-15