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**BOARD OF SELECTMEN
REGULAR MEETING
June 6, 2018**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:00 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the May 16 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Alice Pinsince (1923 – 2018)

Alice Pinsince passed away on May 12, 2018. The Board of Selectmen would like to acknowledge Alice Pinsince's service to the Town of Essex. Alice became the first woman Democrat to be elected to the Essex Board of Selectmen from 1985-1987 and from 1989-1991. She also served on various Boards and Commissions, and active in the Essex Community.

Robert Dixon (1937 – 2018)

Robert Dixon passed away on June 3, 2018. The Board of Selectmen would like to acknowledge Bob Dixon's service to the Town of Essex. Bob became Treasurer in 2002 until his retirement in 2013. Services for Bob are anticipated to be on June 16th but were not confirmed as of the date of posting these minutes.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Committee:

Bruce Glowac reported the elevator has been inspected and is open. Kelly Sterner reported the 2nd floor bathrooms are anticipated to be completed around June 18th. There was discussion that the final pieces are the installation of the counter tops. Once the counter tops are installed the bathrooms will be available for use. Then the 3rd floor bathrooms will start their renovations. There may be an overlap of a few days where the 2nd floor and 3rd floor restrooms may both be out of service. If this does occur, everyone will need to use the 1st floor restrooms.

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NEW BUSINESS:

Appointments and Resignations Board and Commissions

Norman Needleman reported the following First Selectman appointments that will go to the June 20, 2018 Town Meeting:

Gateway Commission

Mary Ann Pleva (Alternate)

Conservation Commission

Roger Field (Alternate)

On January 17, 2018 that Selectmen offered the Fire Marshal position to one of the four qualified applicants that interviewed for the position. The appointment was for a six (6) month probationary period.

Motion was made by Norman M. Needleman to approve the appointment of the Fire Marshal, John Planas. Bruce Glowac seconded the motion. All in favor.

Permit Fees – Blue Hound, 107 Main Street, Ivoryton

There was discussion that the Blue Hound septic system is failing because the soil does not drain. There is an impervious layer underneath it which is believed to be clay. A new system needs to be built. Bob Doane is designing a new system. The prior system used to drain, but now it does not.

Motion was made by Stacia Libby to waive all of the Town of Essex Permit Application Fees for 107 Main Street in Ivoryton for the Septic System Repair Project. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried

Neighborhood Assistance Act – The Ivoryton Library Association

Norman Needleman reported that The Ivoryton Library Association has submitted an application under the State of Connecticut, Department of Revenue Services Neighborhood Assistance Act Tax Credit Program. The Neighborhood Assistance Act is designed to provide funding for municipal and tax exempt organizations by providing a corporation business tax credit for businesses that make cash contributions to these entities. The application process requires a public hearing and approval by the governing body of the municipality.

Motion was made by Bruce Glowac to approve the Neighborhood Assistance Act application for The Ivoryton Library Association. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Neighborhood Assistance Act - Schedule Public Hearing

Bruce Glowac reported that the Ivoryton Library Association has submitted an application under the State of Connecticut, Neighborhood Assistance Act. This process requires the Town hold a Public Hearing.

Public Hearing

Motion was made by Bruce Glowac to set a Public Hearing on Wednesday, June 20th 2018 at 6:50 p.m. in Conference Room A. Stacia Libby seconded the motion. All in favor.

Set Town Meeting

Motion was made by Stacia Libby to set a Special Town Meeting on Wednesday, June 20 at 6:55 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

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TRAFFIC AUTHORITY

Motion was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Proposed Directional signs for Expanded Land Trust Properties

Jim Denham presented to the Board of Selectmen a request to increase awareness on two lesser known Land Trust properties through the installation of signs attached to existing street signs. The two properties are Windswept Ridge, now representing 46 acres, and the cluster of three adjoining properties known as Janes Glen, Doanes' Woods, and Woodja Hill, which will amount to 40 acres.

There is an access to the property behind Essex Financial where there is plenty of parking. There are new trails and a bog walk. They want to make sure people know about it and to raise visibility of the property. The Land Trust wants to add a series of signs.

Motion was made by Bruce Glowac to approve the installation of Essex Land Trust Preserve signs. Stacia Libby seconded the motion. All in favor.

Proposed Slanted Parking - This item was tabled.

Motion was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Town Bridges 10 – 20 Year Plan of Maintenance

The Selectmen discussed working on a plan of maintenance for the bridges in need of repairs.

Investigation on Neighbor Dispute

There was mention that the Town Attorney is investigating a dispute between the building official and his neighbor.

Budget Projections and a Look Back

Norman Needleman wanted to do some forward projections and look back on Town spending. The Finance Director presented a "what if" scenario and historical budget data sheet to the Board of Selectmen. Ed Tedeschi from the Board of Finance stated that the presentation the Finance Director presented was terrific information and was interesting because you could see patterns.

Bingo Games, Bazaars and Raffles Permit Fees

Effective January 1, 2018 Public Act 17-231 went into effect. Each municipality will now be responsible for the permitting and enforcement of all bingo games, bazaars, and raffles as well as post-event reporting. This act allows municipalities to set the permit fees, but caps the amount. The Board of Selectmen unanimously agreed to waive all Bingo, Bazaar, or Raffle Permit Fees for the Town of Essex.

Motion was made by Norman Needleman to adjourn the meeting at 6:06 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli