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**BOARD OF SELECTMEN
REGULAR MEETING
February 7, 2018**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:03 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the January 17 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence: None

Public Announcements / Comment:

The Finance Director reported that the first draft of the 2018-2019 Town of Essex Budget has been compiled and will be available to the Board of Selectmen on Friday.

OLD BUSINESS:

Capital Committee:

Bruce Glowac reported that the Building Committee met this morning. The ground floor bathrooms have been completely gutted and are being prepared for the new bathroom installation. During the demolition, it was discovered that there are plumbing leaks in the walls that needed to be repaired. Mr. Glowac also mentioned that the elevator will need to be replaced and they are obtaining proposals.

NEW BUSINESS:

Appointments and Resignations Board and Commissions

Norman Needleman reported the following **First Selectman appointment** that will go to a Special Town Meeting on February 21.

Inland Wetland Commission

Ernest Cook

Job Descriptions

Motion was made by Norman Needleman to table the job descriptions. Stacia Libby seconded the motion. All in favor.

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Ordinance

Motion was made by Norman Needleman to table this item. Stacia Libby seconded the motion. All in favor.

Permit Fees

Motion was made by Stacia Libby to waive all of the Town of Essex Permit Application Fees for Town of Essex Projects for six (6) months, until August 31, 2018. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried

Set Town Meeting

Motion was made by Stacia Libby to set a Special Town Meeting on Wednesday, February 21st at 6:55 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

The Board of Selectmen discussed the purchase of a Bobcat for use in clearing the Town sidewalks during snow storms. The Selectmen discussed the funds could come from the general fund budget. The apparatus would be a multi-task piece of equipment and would include a broom, a snow blower, and would have the ability to spread salt with a spreader that would need to be purchased separately. The Selectmen agreed that it would be a versatile piece of equipment that would be used for a multitude of projects.

The Selectmen discussed creating a ten (10) year Capital Equipment Plan, and a ten (10) year Bridge Plan which would include creating a Bridge Sinking Fund line in next year's budget.

The Selectmen discussed sending out a recently created Town of Essex Satisfaction Survey to all residents of Essex to gather feedback on Essex Town Hall services that are provided. There was a suggestion to do a Press Release in the Valley Courier and to have a link to the survey on the Town Web Site. It was also suggested having an end date for collection of responses.

There was discussion on roads and neighborhoods that only have one way in and one way out. Recently there was an incident near Woodland where residents could not get in or out for a few hours. The First Selectman is looking at other neighborhoods in Town that may be impacted if their street or road is closed or blocked due to an emergency or a large tree falling. Mr. Needleman reported that there was no issue with an ambulance or fire apparatus getting into the neighbor, it was merely an inconvenience.

Motion was made by Norman Needleman to adjourn the meeting at 6:06 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli