

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
December 6, 2017**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:00 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the November 15 Special Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

There was discussion on the Region 4, Board of Education numbers and at the moment Essex is down 1.2%.

The paving at Walnut Street Bridge is almost complete.

Mr. Needleman reported that the annual plow meeting happened today at public works to discuss and prepare for the upcoming winter season.

Mr. Needleman reported that the Town of Essex was awarded \$42,500 from the Connecticut Port Authority for the Small Harbor Improvement Project Program. The funds will be used to update the Harbor Management Plan and to do a study of the Essex Harbor area, including North Cove, Middle Cove, and South Cove.

Mr. Needleman reported that he has requested that the Harbor Management Commission come up with a 10-year capital plan.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Committee

Mr. Bruce Glowac reported that six (6) bathrooms renovations and the installation of one (1) shower room in the Essex Town Hall will be starting soon.

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NEW BUSINESS:

Appointments and Resignations Board and Commissions

Motion was made by Bruce Glowac to accept the resignation of Peter Sarnier from the Park and Recreation Commission with gratitude for his service. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Revaluation Sinking Fund

Motion was made by Norman Needleman to recommend to the Board of Finance to appropriate a sum not to exceed \$85,000 for the purpose of the 2018 revaluation. Said sum to be taken from the Revaluation Sinking Fund. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

Resolution – Nondiscrimination Certification

Motion was made by Norman Needleman to approve the Nondiscrimination Certification of Resolution (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Proposed Third Amendment to the Ordinance Providing Tax Relief

Proposed Property Tax Exemption for Gold Star Parents and Spouses Ordinance

There was discussion on amending the existing tax relief ordinance and combining the new Gold Star Ordinance into one ordinance. The Town attorney will be contacted and asked to combine them into one ordinance. This item will be place on the December 20th agenda.

Public Hearing

Motion was made by Stacia Libby to set a Public Hearing on Wednesday, January 3, 2018 at 4:45 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

Set Town Meeting

Motion was made by Stacia Libby to set a Special Town Meeting on Wednesday, January 3, 2018 at 4:50 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

Public Comment:

Kelly Sterner reported that the Town's technology vendor Connecticut Center for Advanced Technology, Inc. (CCAT) will now be called Novus Insight Incorporated (Novus) effective January 1, 2018 and Novus will perform all the obligations of CCAT.

SELECTMEN GENERAL DISCUSSION:

There was discussion that the Police Boat sank during a recent storm and the engine is irreparable. The boat is in good shape. The Town insurance has been notified. The Town is looking at options of acquiring a new police boat for next season. There was discussion on acquiring a boat with twin engines for safety reasons.

Motion was made by Norman Needleman to adjourn the meeting at 5:55 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli



STATE OF CONNECTICUT
NONDISCRIMINATION CERTIFICATION — New Resolution
By Entity
For Contracts Valued at \$50,000 or More

Documentation in the form of a corporate, company, or partnership policy adopted by resolution of the board of directors, shareholders, managers, members or other governing body of a contractor that certifies the contractor complies with the nondiscrimination agreements and warranties under Connecticut General Statutes §§ 4a-60 and 4a-60a, as amended.

INSTRUCTIONS:

For use by an entity (corporation, limited liability company, or partnership) when entering into any contract type with the State of Connecticut valued at \$50,000 or more for any year of the contract. Complete all sections of the form. Submit to the awarding State agency prior to contract execution.

CERTIFICATION OF RESOLUTION:

I, Norman M. Needleman, First Selectman, of the Town of Essex,
Authorized Signatory, Title Name of Entity,
an entity duly formed and existing under the laws of Connecticut,
Name of State or Commonwealth,
certify that the following is a true and correct copy of a resolution adopted on the 6th day of
December, 20 17, by the governing body of the Town of Essex,
Name of Entity,
in accordance with all of its documents of governance and management and the laws of
Connecticut, and further certify that such resolution has not been modified
Name of State or Commonwealth
or revoked, and is in full force and effect.

RESOLVED: That the policies of the Town of Essex comply with
Name of Entity

nondiscrimination agreements and warranties of Connecticut General Statutes §§ 4a-60 and 4a-60a, as amended.

The undersigned has executed this certificate this 6th day of December, 20 17.
December 6, 2017

Authorized Signatory
Norman M. Needleman, First Selectman
Printed Name

Date