

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
November 15, 2017**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the November 2 Special Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

There was discussion that due to the lack of an approved state budget, the mailing of renters rebate checks would be delayed. Further discussion was that if there are no funds, this may become another unfunded mandate that Towns will own. There was also discussion that the circuit breaker program for the elderly most likely will not be funded.

Public Announcements / Comment: None

OLD BUSINESS:

Capital Committee

Mr. Bruce Glowac reported that the Town Hall rear entrance project is complete. The Walnut Street Bridge project is anticipated to be completed mid-December. The next committee meeting is scheduled for November 29th and it is anticipated the Town Hall shower will be installed sometime in December. The Town Hall underground storage tank was removed.

NEW BUSINESS:

Appointments and Resignations Board and Commissions

Motion was made by Stacia Libby to recommend the following **Board of Selectmen appointments** to the Annual Town Meeting on November 20. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Harbor Management Commission

Earl Fowler
Eugene C. Schellens (alternate)

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Park & Recreation Commission

Anthony Mosa
Robert Russo
Douglas Senn

Water Pollution Control Authority

Randel Osborne
Leigh Rankin

Zoning Board of Appeals

William Veillette
Phil Beckman (alternate)
George Wendell (alternate)

Zoning Commission

William Reichenback
Adrienne Forrest (alternate)
Russel Smith (alternate)

Motion was made by Stacia Libby to recommend the following **Board of Selectmen appointments**. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Central Regional Tourism District

Jaqueline Hubbard

Tree Committee

Nancy Hudson

Norman Needleman reported the following **First Selectman appointments** that will go to the Annual Town Meeting on November 20:

Conservation Commission

Mark Reeves
James O'Brien

Economic Development Commission

Elizabeth D'Amico
Brian Weinstein
David Sousa

Inland Wetlands Commission

Fred Szufnarowski

Planning Commission

George Sexton
Ralph Monaco

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Norman Needleman reported the following **First Selectman appointments:**

Essex Housing Authority

Rosemary Willis

Norman Needleman reported the following **First Selectman appointment** that will go to the Special Town Meeting on December 6:

Planning Commission

Alvin Wolfgram

Appointments and Resignations Board and Commissions

Motion was made by Stacia Libby to recommend the following **Board of Selectmen appointments** to the Special Town Meeting on December 6. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Park and Recreation

John J. Been, Jr. (alternate)

Zoning Commission

Russel Smith

Set Town Meeting

Motion was made by Stacia Libby to set a Special Town Meeting on Wednesday, December 6, 2017 at 4:50 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

Permit Fees

The Economic Development Commission (EDC) is recommending a Zoning Regulations Text Amendment in Section 100. The EDC is requesting waiving of the fees for a Petition for a Text Amendment to be proposed to the Zoning Commission. The application fee is \$185.

Motion was made by Norman Needleman to waive the Town of Essex Application Fee for the proposed Regulation Text Amendment. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

2017 Amended Holiday Schedule

Motion was made by Stacia Libby to approve the Amended 2017 Town of Essex Holiday Schedule to include the Christmas Eve 12 pm dismissal on Friday, December 22. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

2018 Amended Holiday Schedule

Motion was made by Stacia Libby to approve the Amended 2018 Town of Essex Holiday Schedule to include Monday, December 24 contingent on a Memorandum of Agreement with Council 4 AFSCME. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Norman reminded everyone that:

- The Annual Report Dedication will be at 6:30 on Monday, November 20th in the Auditorium
- The Annual Town Meeting will be at 7:00 pm on Monday, November 20

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TRAFFIC AUTHORITY

Motion was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Parking Concerns in the Village

Mr. Needleman reported that he received a letter from the Economic Development Commission (EDC). There have been reports that merchants and residents are complaining that buses, livery vehicles, and large construction vehicles are parking in front of stores and homes for hours at a time and sometimes overnight.

EDC is requesting that a parking spot be designated for large vehicles and drivers of these vehicles be directed to those areas. There was discussion that wide trailers and buses should park in the Town Hall parking lot, not on Town roads overnight.

Motion was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Budget Meeting Dates

The Board of Selectmen scheduled the following Budget Meeting Dates:

Wednesday, February 21, 2018 at 5:00

Wednesday, March 7, 2018 immediately following the 5:00 pm regular meeting

Motion was made by Norman Needleman to adjourn the meeting at 7:45 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli