

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
December 7, 2016**

**Present:** Norman M. Needleman, First Selectman  
Stacia R. Libby, Selectman  
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:07 p.m.

**Approval of Agenda:**

**Motion** was made by Norman Needleman to approve the Agenda with the change of moving Evans Lane Dispute – “Pending Litigation” for FOIA Purposes into Executive Session. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the November 16 Minutes. Bruce Glowac seconded the motion. All in favor.

**Informational Items, Communications and Correspondence:** None

There was discussion on the proposed legislation to replace existing municipal health departments and regional health districts with eight county health departments, funded by municipal operating budgets.

A thank you letter was received from the Trinity Lutheran Church for the Town's assistance in obtaining a yield to crosswalk sign.

There was discussion on proposed safety upgrades at railroad crossings in Essex which would replace existing railroad flashers and gate arms with vertical stripes in order to improve visibility and meet current FHWA standards. The work will be done by Valley Railroad Co. along with the State and will be 100% funded by Federal money under a railroad safety improvement program.

There was discussion that two thank you letters came to the Town thanking EMS personnel for their assistance this month.

There was discussion that effective January 2, 2017 the 9 Town transit fares will be increasing to \$1.75 on routes and \$3.50 on dial-a-ride. Reduced fares are being offered to anyone with a Medicare card or a Connecticut statewide reduced fare I.D. For more information [www.9TownTransit.com](http://www.9TownTransit.com)

**Saybrook Probate Court Relocation**

Notification was received today from the First Selectman of Old Saybrook that the Saybrook Probate Court will be moving their offices out from the Old Saybrook Town Hall by July 1, 2017.

**Public Announcements / Comment:**

Kelly Sterner reported that the new auditorium chairs need to be moved to a new location during renovations. There was discussion on the options of where they can be moved to for a short period of time.

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## **OLD BUSINESS:**

### **Capital Committee**

Mr. Bruce Glowac reported that Town garage projects are complete. The new public works building is occupied. The new heating and the air conditioning systems have been installed in the truck garage, breakroom and the dog pound. The old systems have been removed.

The Ivory Street bridges are almost complete. The paving is done, backfilling and landscaping is complete. The only remaining work to be completed is the installation of railings on the bridge sides and patching of lift ring holes. One area of new paving was deemed unacceptable and rejected and the contractor will mill and replace that area in the spring of 2017.

The Town Hall work is ongoing. The repairs to the floor joists, above the auditorium area, are progressing. There were considerably more cracks than anticipated found and are being repaired. The Building Committee had directed the contractor to remove all of the suspended ceiling and the remaining secondary bead board ceiling so that all of the joists above the room can be inspected and repaired as needed.

The sound barrier wall around outside the HVAC equipment is in progress. Footings and subgrade is done and the sound block is going up now.

The new fire alarm system is being installed. The design work on the Town Hall bathrooms is in progress. The rear entrance work is scheduled for the spring, 2017. The abatement work in the Selectmen's area is to be scheduled.

## **NEW BUSINESS:**

### **Appointments and Resignations Board and Commissions**

Norman Needleman reported the following **First Selectman appointments**

#### **Animal Control Officer**

Norman Needleman re-appointed Jae Wolf as the Animal Control Officer for term January 1, 2017 to January 1, 2018.

#### **Representative South Central Emergency Medical Services Council**

Norman Needleman re-appointed Judith Reynolds as the Representative for the South Central Emergency Medical Services Council for term January 1, 2017 to January 1, 2018.

**Motion** was made by Bruce Glowac to accept the resignation of James L. Rawn from the Park and Recreation Commission with gratitude for his service. Stacia Libby seconded the motion and it was unanimously approved. Motion carried.

#### **Board of Selectmen Meeting**

**Motion** was made by Norman Needleman cancel the December 21, 2016 Board of Selectmen meeting. Bruce Glowac seconded the motion. All in favor.

**Public Comment:** None

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### **SELECTMEN GENERAL DISCUSSION:**

#### **Town of Essex Resident Satisfaction Survey**

There was discussion on whether to do a Town of Essex resident survey and whether to do an online email blast.

#### **Zoning Representation on Economic Development Commission**

There was discussion of whether to have a Zoning Commission member on the Economic Development Commission to act as a liaison.

### **EXECUTIVE SESSION**

**Motion** was made by Norman Needleman to go into Executive Session at 5:30 pm for the purpose of discussion of pending litigation. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Present:

Selectmen Members: Norman M. Needleman, Bruce M. Glowac, and Stacia R. Libby

Others: Attorney David M. Royston

**Motion** was made by Norman Needleman to exit the Executive Session at 6:22 pm. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

#### **Re-open the Regular Meeting:**

The regular meeting resumed at 6:23 pm.

**Motion** was made by Norman Needleman to adjourn the meeting at 6:24 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli