

**BOARD OF SELECTMEN
SPECIAL MEETING
July 12, 2016**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:04 p.m.

Approval of Agenda:

Motion was made by Bruce Glowac to approve the Agenda. Stacia Libby seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Norman Needleman to approve the June 8th Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Jeff Going from the Harbor Commission presented to the Board of Selectmen a request from the owner of 36 Mack Lane for approval from the Selectmen for a driveway access through a small portion of the Mack Lane Public Access Way. The owners of 36 Mack Lane would like to install a new garage and a new stone and gravel driveway. The driveway would have to go over the easement. The owners of 36 Mack Lane need an interpretation of the easement of what is already in place. The owners are also proposing a beautification project in the Mack Lane Public Access Way and they are proposing they take care of the costs for the landscaping and erosion prevention and control.

The Selectmen wondered whether this type of agreement of maintaining the beautification of the Mack Land Public Access Way could be inserted into the deed, so that in the future, it is understood that this beautification and maintenance of the Public Access Way is the responsibility of the homeowner's of 36 Mack Lane.

Mr. Going is asking for Selectmen approval of the concept. Mr. Going handed to the Board of Selectmen the proposal with exhibits. Mr. Going stated that there is already an easement in place and part of the easement involves their septic system. The other part is their use and the right to pass over the public or Town owned Public Access Way.

Public Announcements / Comment:

Eversource supply rate change went into effect on July 1, 2016. Customers will see a decrease from 9.56 cents per kWh down to 6.61 cents per kWh.

OLD BUSINESS:

Capital Building Committee

Bruce Glowac reported there is a Building Committee meeting being held the morning of July 13th.

Evans Lane Dispute – “Pending Litigation” for FOIA Purposes

Attorney David Royston requested that the matter be continued to a regular Selectmen’s meeting sometime in August. Attorney Royston reported that progress has been made between the parties in an attempt to reach a resolution to this matter. A proposal is close enough to a settlement but revisions and some clarifications and/ or additions are being provided to both parties. Attorney Diane Whitney, Attorney John Bennet, and Attorney David Royston recently visited the site.

Motion was made by Norman Needleman to table this item until the August 17th Regular Meeting. Bruce Glowac seconded the motion. All in favor.

Woodwinn Development Corporation / Clark’s Pond Lane Subdivision

Motion was made by Norman Needleman to table this item until one of the August Board of Selectmen Meetings. Bruce Glowac seconded the motion. All in favor.

NEW BUSINESS:

Appointments and Resignations Board and Commissions

Motion was made by Bruce Glowac to recommend the following **Board of Selectmen appointment** to the Special Town Meeting on August 17. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Water Pollution Control Authority

Eric Mineker (alternate member)

Amended and Restated Ordinance Providing Tax Exemption on Motor Vehicles Equipped for Handicapped

Mr. Needleman reported that the ordinance is being amended to provide the maximum relief authorized by Statute (CGS 12-81c). Tonight the amended version is being presented and approved.

Motion was made by Stacia Libby to approve and add the Amended and Restated Ordinance Providing Tax Exemption on Motor Vehicles Equipped for Handicapped to a Public Hearing and a Special Town Meeting for the Legislative Body’s approval. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Permit Fees – Town Garage Renovations

Motion was made by Stacia Libby to waive all of the Town of Essex Permit Application Fees for the Town Garage Renovations on Dump Road. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Permit Fees – Town Hall Renovations

Motion was made by Stacia Libby to waive all of the Town of Essex Permit Application Fees for the Town Hall Renovation Fees in the New Upstairs Land Use Office Area at the Essex Town Hall. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Permit Fees – Zoning Amendment Application

Motion was made by Stacia Libby to waive all of the Town of Essex Zoning Amendment Application Fees. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

Set Public Hearing Meeting

Motion was made by Norman Needleman to set a Public Hearing for Wednesday, August 17, 2016 at 6:30 pm. for the purpose of the Amended and Restated Ordinance Providing Tax Exemption on Motor Vehicles Equipped for Handicapped. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Set Town Meeting

Motion was made by Norman Needleman to set a Special Town Meeting for Wednesday, August 17, 2016 at 6:45 pm. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Set Special Meeting

Motion was made by Norman Needleman to set a Special Meeting for Wednesday, September 14th, 2016 at 5:00 pm for the purpose of holding a joint meeting with the Board of Selectmen, the Planning Commission, the Economic Development Commission, and the Zoning Commission to discuss the Land Use Application Process and Zoning Regulations. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

There was discussion on large events being held in and around the Town of Essex and requests for emergency responders. For large events the Selectmen agreed that emergency responders should always be notified of such events, especially if a large attendance is expected. There is always at least one officer on duty during the day shift, and one during the evening shift. But for any event with 100 persons or more, a Request for Extra Duty Police Services is necessary for the additional services. The Extra Duty rate is \$65 per officer per hour which includes the vehicle, with a four hour minimum. The Private Duty Form can be found on the Town Web Site at www.essexct.gov

A note of appreciation was received for Jae Wolf, the Animal Control Officer, for his assistance in searching and finding a lost dog.

The Selectmen wanted to express their appreciation and thanks to the police and fire departments for a terrific fire and police training initiative and effort.

There was discussion on the Town budget and it is anticipated there may be a surplus. There was discussion on the possibility of acquiring a new police boat because the current boat is more than 20 years old.

There was discussion that the Elementary School needs a new generator. The current 80 kw generator at the school could be moved to the transfer station to run the compactor in an emergency.

Motion was made by Norman Needleman to cancel the meeting July 20th, 2016 Board of Selectmen Meeting. Bruce Glowac seconded the motion. All in favor.

Motion was made by Norman Needleman to adjourn the meeting at 6:21 p.m. Bruce Glowac seconded the motion. All in favor.

Respectfully submitted,
Maria P. Lucarelli