

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
April 15, 2015**

Present: Norman M. Needleman, First Selectman
Bruce M. Glowac, Selectman
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 7:00 p.m.

Approval of Agenda:

Motion was made by Stacia Libby to approve the Agenda with one addition under New Business, G: Roof Engineering Contract. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the April 1st Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Capital Building Committee Report:

Bridge Work: Bruce Glowac reported that the bridge work is proceeding. They are just waiting for the Walnut Street Bridge contract to be approved by the Department of Transportation and returned to the Town. The bridge project is anticipated to take approximately 18 months to complete from design to completion. It is anticipated there will be about two months of actual bridge construction.

Roofing Projects: Mr. Glowac reported that the focus is on the Elementary School Roof. Roof schematic bids were received for the roof projects and Hibbard & Rosa Architects was the lowest qualified bidder at \$36,000. The next deadlines are, the school construction documents are to be completed by May 4th, and public works and the Town Hall documents are due by May 8. Bids out by May 18th and award the construction contract by June 4th.

The committee will be focusing more attention towards other aspects of capital projects like air conditioning for the Town Hall and School and Town Hall renovations.

Main Street Investment Fund - Ivoryton Grant

Norman Needleman reported that the bids for the construction on the project were opened and Martin Laviero Contractor Inc. is the lowest qualified bidder at \$398,950. The contractors are ready to do the project, but the water company wants to install a new water main first. Construction will be starting Friday, April 17, 2015 and the road will be dug up. The water main will pass through Ivoryton on Main Street and then up Summit Street.

They will be working from April 20th until April 30th on Monday, Tuesday, Wednesday, and Thursday nights from 9:30 pm to 9:30 am. A plan to shut down Main Street and to detour traffic is in place. The fire department and the ambulance have been notified.

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Essex Citizens for Clean Energy (ECCE) Group

Mr. Needleman reported that Frank Hall has decided to step down as the Coordinator of ECCE. Stacy Abbott and Janice Ehle/Meyer will be replacing Mr. Hall and sharing the responsibilities.

CCM Prescription Discount Card Program

450 prescription claims have been processed since April 2013. Essex residents have saved \$18,700.

Household Hazardous Waste

Mr. Needleman reported on the collection total of August 11th. Three Essex households participated.

Ina Bomze Day – May 31st at 1:00 pm

Plans are in place to celebrate Ina Bomze's contribution to Essex on May 31st. Morgana's statue will be unveiled and there will be a celebration event at 1:00 pm at the corner of North Main Street and New City Street.

Essex Land Trust

There was discussion on the Land Trust acquiring the Johnson Farm land.

Regionalization Public Forum

There was discussion on the regionalization public forum meeting that was held last night. Some felt the meeting went well, and some felt the meeting did not go well. There is another public forum being held at Valley Regional High School on Tuesday, April 21st.

Public Announcements / Comment: None

OLD BUSINESS: None

NEW BUSINESS:

Code of Ethics

Norman Needleman tabled this until the next meeting.

Updated Town Freedom of Information Process and Procedures

Norman Needleman tabled this until the next meeting.

Resolution – Connecticut State Library for an Historic Documents Preservation Grant

Motion was made by Bruce Glowac to approve the Resolution (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Neighborhood Assistance Act - Schedule Public Hearing

Norman Needleman reported that Essex Place has submitted an application under the State of Connecticut, Neighborhood Assistance Act. This process requires the Town hold a Public Hearing.

Motion was made by Stacia Libby to set a Public Hearing on Wednesday, May 6th 2015 at 4:45 p.m. in Conference Room A for the Essex Place Neighborhood Assistance Act Application. Bruce Glowac seconded the motion. All in favor.

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Appointments and Resignations Board and Commissions

Norman Needleman reported the following **First Selectman appointment** that will go to a Special Town Meeting on May 6th.

Economic Development Commission

Janet Peckinpaugh

Set Town Meeting

Motion was made by Stacia Libby to set a Special Town Meeting for Wednesday, May 6, 2015 at 4:55. Bruce Glowac seconded the motion. All in favor.

Roof Contract Award

Motion was made by Norman Needleman to approve the contract selection of Hibbard & Rosa Architects. Bruce Glowac seconded the motion. All in favor.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Kelly Stern reported that new Town Hall phone system is installed and working.

There was discussion that the Valley Shore's formula for fund distribution has been revised. There was also discussion on the capital plan that is being proposed for Valley Shore.

Mr. Needleman reminded everyone that next Thursday, April 23rd is the Budget Hearing at 7:30.

There was discussion on Tax Fraud and what action steps people should take if they suspect their identity has been compromised. Some helpful links can be found at:

<http://www.irs.gov/Individuals/Identity-Protection>

<https://www.ftccomplaintassistant.gov/Information?OrgCode=IRS#crnt&panel1-1>

There was discussion on the eminent domain bill along the railroad tracks.

There was discussion about the brush clearing along the exit of route 9. There was discussion on working on long-term plan for beautification of the exit ramp.

The Essex Foundation donated funds to the Tree Committee for plantings.

Motion was made by Stacia Libby to adjourn the meeting at 8:05 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli



Selectmen's Office

www.essexct.gov

Norman M. Needleman, First Selectman

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Board of Selectmen:

Stacia R. Libby

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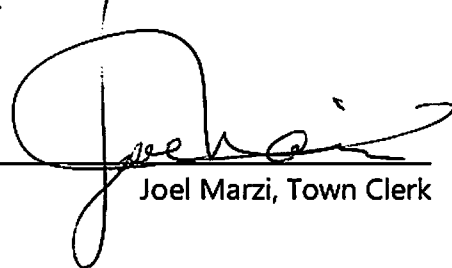
Fax: 860-767-8509

Signatory Authorizing Resolution

I, Joel Marzi, duly qualified and Town Clerk of the Town of Essex, a municipality organized under the laws of the State of Connecticut, do hereby certify that the following is a full and true copy of a resolution adopted at a regular meeting of the Board of Selectmen of the Town of Essex, duly held on the 15th of April, 2015, and is on file and of record, and that said resolution has not been altered, amended or revoked and is in full force and effect.

RESOLVED: That Norman M. Needleman, First Selectman, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for an Historic Documents Preservation Grant.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the Seal of the Town of Essex this 16th day of April, A.D. 2015.


Joel Marzi, Town Clerk