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**BOARD OF SELECTMEN
REGULAR MEETING
December 17, 2014**

Present: Norman M. Needleman, First Selectman
Bruce M. Glowac, Selectman
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 7:03 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the December 2nd Special Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Motion was made by Stacia Libby to approve the December 3rd Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence:

Freedom of Information Training

Mr. Needleman announced the Town is hosting a Freedom of Information Training on Monday, January 12th at 6:00 pm in the Auditorium.

Capital Building Committee

Mr. Needleman thanked the Building Committee for all their hard work. Now that the bond has passed the real work starts and the priority project is the elementary school roof.

Main Street Investment Fund - Ivoryton Grant

Stacia Libby had nothing to report at this time.

Pension Plan

The pension assets have successfully transferred to Hooker and Holcolmbe. The Town has notified the retirees of the change and payments are scheduled to go out in time from the new vendor. Charles Schwab is the custodian of the assets. Norman thanked the Director of Finance and the Retirement Chair with this transition.

Public Announcements / Comment: None

OLD BUSINESS: None

NEW BUSINESS:

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Municipal Property Sinking Fund Request

Motion was made by Stacia Libby to recommend to the Board of Finance an appropriation in an amount not to exceed \$12,000 from the Park & Recreation Sinking Fund for the purpose of repairs to the Main Street Park Seawall and Hubbard Park Baseball Fence. Bruce Glowac seconded the motion and it was unanimously approved. Motion carried.

There was discussion on making sure that all Town projects went out to bid.

Job Description

Motion was made by Norman M. Needleman to approve the Recording Secretary for the Park and Recreation Commission Job Description. Stacia Libby seconded the motion. All in favor.

Mr. Needleman reported that Mary Ellen Barnes will be the Interim Park and Recreation Director.

Appointments and Resignations Board and Commissions

Norman Needleman reported the following **First Selectman appointments**

Animal Control Officer

Norman Needleman re-appointed Jae Wolf as the Animal Control Officer for term January 1, 2015 to January 1, 2016.

Representative South Central Emergency Medical Services Council

Norman Needleman re-appointed Judith Reynolds as the Representative South Central Emergency Medical Services Council for term January 1, 2015 to January 1, 2016.

Norman Needleman reported the following **First Selectman appointments** that will go to the Special Town Meeting on January 7:

Conservation Commission

Bob Ward
Frank Hall
Mark J. Reeves
Jerri MacMillan (Alternate)

Gateway Commission

Jerri MacMillan (Alternate)

Set Town Meeting

Motion was made by Bruce Glowac to set a Special Town Meeting for Wednesday, January 7, 2015 at 4:45 pm. Stacia Libby seconded the motion. All in favor.

Public Comment: None

SELECTMEN GENERAL DISCUSSION:

Motion was made by Stacia Libby to adjourn the meeting at 7:17 p.m. Norman Needleman seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli

Board of Selectmen December 17, 2014

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