

**Disclaimer.** Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN  
REGULAR MEETING  
November 5, 2014**

**Present:** Norman M. Needleman, First Selectman  
Bruce M. Glowac, Selectman  
Stacia R. Libby, Selectman

Norman Needleman called the meeting to order at 5:05 p.m.

**Approval of Agenda:**

**Motion** was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

**Approval of Minutes:**

**Motion** was made by Stacia Libby to approve the October 15<sup>th</sup> Minutes. Bruce Glowac seconded the motion. All in favor.

**Motion** was made by Bruce Glowac to approve the October 16<sup>th</sup> Special Meeting Minutes. Stacia Libby seconded the motion. All in favor.

**Motion** was made by Bruce Glowac to approve the October 24<sup>th</sup> Special Meeting Minutes. Stacia Libby seconded the motion. All in favor.

**Informational Items, Communications and Correspondence:**

Best Schools Districts in Connecticut Article "Best School Districts for Your Buck in Connecticut"  
According to a new study on a consumer advocacy site [www.NerdWallet.com](http://www.NerdWallet.com), Regional School District 4 made it in the top 10 list of schools which are most affordable in Connecticut and the school quality offsets the premium of living in the Town.

Essex Land Trust Award was awarded a state grant in the amount of \$471,250, which is to be used for the purchase of open space. The funds will be used towards the purchase of "The Preserve".

Walnut Street Bridge Report over Falls River in Essex. Structure No. 04660

Mr. Needleman reported on the September 22, 2014 Routine and Special Inspection report from the Department of Transportation. There was discussion on the condition of the Walnut Street Bridge. The bridge must be repaired as soon as possible. There is a maximum gross weight limit of 10 tons. Emergency vehicles cannot go over the bridge. The bridge is more than 33 years old.

Household Hazardous Waste

October 25th collection had 22 household participate.

CCM Prescription Discount Card Program

351 claims have been processed since April 2013. Essex residents have saved \$14,400.

**Public Announcements / Comment:**

Finance Director Kelly Sterner reported the Town of Essex audit has been completed and there are no issues.

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### **OLD BUSINESS:**

#### **Capital Committee**

Mr. Bruce Glowac had nothing new to report at this time.

#### **Main Street Investment Fund - Ivoryton Grant**

Ms. Libby reported the Public Hearing concerning the Main Street Investment Fund grant award is happening tonight, Wednesday November 5<sup>th</sup>, in the auditorium at 7:00 pm

### **NEW BUSINESS:**

#### **2015 Holiday Schedule**

**Motion** was made by Stacia Libby to approve the 2015 Town of Essex Holiday Schedule. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

#### **2015 Board of Selectmen Meeting Schedule**

**Motion** was made by Bruce Glowac to approve the 2015 Board of Selectmen Meeting Schedule. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Norman reminded everyone that:

- The Annual Report Dedication will be at 6:30 on November 17<sup>th</sup> in the Auditorium
- The Annual Town Meeting will be at 7:00 pm on November 17<sup>th</sup>
- The Annual Budget Meeting will be at 7:30 pm on May 11<sup>th</sup>

#### **Appointments and Resignations Board and Commissions**

**Motion** was made by Stacia Libby to recommend the following **Board of Selectmen appointments** to the Annual Town Meeting on November 17. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

#### **Harbor Management Commission**

Walter Wiegert

Terry Stewart (alternate)

#### **Park & Recreation Commission**

Douglas Senn

Robert Russo

Anthony Mosa

John Bauman

#### **Water Pollution Control Authority**

Susan Malan

Mark Reeves

Al Wolfgram (alternate)

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### **Zoning Board of Appeals**

William Veillette  
Barbara Sarrantonio (alternate)  
Peter Decker (alternate)

### **Zoning Commission**

William Reichenbach  
Alvin Wolfgram  
Adrienne Forrest (alternate)

**Motion** was made by Stacia Libby to recommend the following **Board of Selectmen appointment**. Norman Needleman seconded the motion and it was unanimously approved. Motion carried.

### **Tree Committee**

Nancy Hudson

**Motion** was made by Bruce Glowac to approve these Board of Selectmen appointments. Stacia Libby seconded the motion, it was unanimously approved. Motion carried

Norman Needleman reported the following **First Selectman appointments** that will go to the Annual Town Meeting on November 17:

### **Economic Development Commission**

Edward Cook  
Robert Laundry  
David Winstead

### **Inland Wetlands Commission**

Fred Szufnarowski

### **Planning Commission**

Thomas Danyliw

### **Resignations:**

#### **Conservation Commission**

Pamela Bernardini

#### **Economic Development Commission**

John Beveridge

#### **Zoning Commission**

Barbara Zernike.

#### **Inland Wetlands Commission Planning Representative**

John Ackermann

**Motion** was made by Stacia Libby to accept these resignations. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

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### **Board and Commission Vacancies**

Conservation Commission. 3 year term

1 Regular

2 Alternate

Economic Development Commission – 2 year term

1 Regular

Harbor Management Commission – 3 year term

1 Alternate

Inland Wetlands Commission – 3 year term

1 Planning Representative Regular Member

Park and Recreation Commission – 3 year term

1 Alternate

Zoning Commission – 3 year term

1 Alternate

River Council of Government – 2 year term

1 Regular

Gateway Commission – 2 year term

1 Alternate

### **Window Replacement Costs for the Essex Town Hall**

The projected cost breakdown to replace the remaining forty-seven (47) windows is as follows:

Cost of windows	\$ 78,173.21
Cost of installation	36,860.00
Contingency	<u>11,466.79</u>
	\$ 126,500.00

**Motion** was made by Bruce Glowac to approve and recommend to the Board of Finance an appropriation from the unassigned fund balance in an amount not to exceed \$126,500 for exterior window replacement at the Town Hall. The Town of Essex, CT., (the “Issuer”) hereby expresses its official intent pursuant to §1.150-2 of the Federal Income Tax Regulations, Title 26 (the “Regulations”), to reimburse expenditures paid sixty days prior to the date of passage of the Resolution, and thereafter, in the maximum amount and for the capital project defined above with the proceeds of bonds, notes, or other obligations (“Bonds”) authorized to be issued not later than 18 months after the later of the date of the expenditure or the substantial completion of the project, or such later date the Regulations may authorize. The Issuer hereby certifies that the intention to reimburse as expressed herein is based upon its reasonable expectations as of this date. The Treasurer or its designee is authorized to pay project expenses in accordance herewith pending the issuance of reimbursement bonds, and to amend the resolution. Stacia Libby seconded the motion. All in favor.

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### **RFP for School Roof Design and Engineering Costs Request**

There was discussion on funding that is needed in order to obtain schematics for the Town Hall Roof and the Elementary School Roof. It is estimated the schematics for the Town Hall Roof would be around \$5,000 and the Elementary School Roof \$20,000. The Selectmen decided to table this discussion until the next Selectmen meeting.

### **Set Public Hearing**

**Motion** was made by Bruce Glowac to set a Public Hearing Meeting for Wednesday, November 19, 2014 at 7:00 pm to hear any or all persons who wish to be heard in regard to the proposed capital program appropriation and bond authorization. Norman Needleman seconded the motion. All in favor.

**Set Town Meeting** was tabled until the next Selectmen meeting.

**Set Referendum** was tabled until the next Selectmen meeting.

**Public Comment:** None

### **SELECTMEN GENERAL DISCUSSION:**

Mr. Needleman reported that the Household Hazardous Waste Facility is on Town Property. When it was initially set up, in the permit requirement, there is an obligation to provide security there, which was done with cameras. There were issues with those cameras, where they were not working. The River COG is responsible for the security system. Mr. Needleman reported that he did not want the Town to be responsible for this system. The Town of Essex is not comfortable for taking on this responsibility or the liability.

John Heiser reported to the Selectmen that for the Referendum new voting cards that have the capability of doing 5 questions would need to be purchased. Mr. Heiser also reported that the Registrars would need time to test the ballots and to test the memory card to make sure everything works. He did state the printing of the ballots is quick.

There was discussion on the possibility of holding the Referendum from noon to 8 pm instead of 6 am to 8 pm.

John Heiser reported that the Town has a terrific Pollworking crew.

There was discussion on the 75 feet ruling and where it is actually measured from.

**Motion** was made by Norman Needleman to adjourn the meeting at 6:26 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,  
Maria P. Lucarelli