

Disclaimer. Please note, these Minutes have yet to be approved. Check with the department or Town Clerk for updated versions.

**BOARD OF SELECTMEN
REGULAR MEETING
December 5, 2018**

Present: Norman M. Needleman, First Selectman
Stacia R. Libby, Selectman
Bruce M. Glowac, Selectman

Norman Needleman called the meeting to order at 5:07 p.m.

Approval of Agenda:

Motion was made by Norman Needleman to approve the Agenda. Bruce Glowac seconded the motion. All in favor.

Approval of Minutes:

Motion was made by Stacia Libby to approve the November 7 Meeting Minutes. Bruce Glowac seconded the motion. All in favor.

Informational Items, Communications and Correspondence

National Estuarine Research Reserve (NERR or "Reserve")

Jeff Going reported to the Board of Selectmen that he attended a public meeting on Tuesday, November 13th at the UCONN Avery Point Campus. At the meeting they provided an update on Connecticut's efforts to identify and nominate a location for a National Estuarine Research Reserve (NERR or "Reserve") in our state. Informational material can be found at www.ct.gov/deep/NERR

The process to nominate a CT NERR has identified a **preferred site**, which includes the following state-owned properties:

- **Lord Cove Wildlife Management Area; Great Island Wildlife Management Area; Bluff Point State Park and Coastal Reserve and Natural Area Preserve; Haley Farm State Park; and the public trust portions of waterbodies defined by:**
 1. **Long Island Sound ranging approximately west to east from the mouth of the Connecticut River to Mason's Island and north to south waterward of the mean high water shoreline to just shy of the Connecticut state boundary in Long Island Sound;**
 2. **the area waterward of the mean high shoreline of the lower Thames River from approximately the Gold Star Bridge south to the area described in 1. above;**
 3. **the area waterward of the mean high shoreline of the lower Connecticut River from approximately Lord Cove south to the area described in 1. above.**

Amendment to the Harbor Management Commission Ordinance

Jeff Going reported that the Harbor Commission is working on amending some language in the Ordinance. The language was written in the 1980s. The proposed changes are to amend the Transient Anchorage section language to allow docking from 6 hours to 4 hours and to add a new section which would prohibit overnight vessel docking.

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DEEP LIS Blue Plan

Jeff Going also reported on the Long Island Sound Blue Plan, which is a process by which Connecticut will develop an inventory of Long Island Sound's natural resources and uses.

https://www.ct.gov/deep/cwp/view.asp?a=2705&q=574290&deepNav_GID=1635

Public Announcements / Comment: None

TRAFFIC AUTHORITY

Motion was made by Stacia Libby to enter Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Parking Concerns on Ivory Street, Ivoryton

The Town Planner John Guskowski presented the traffic counts that were recorded over a week-long span on Ivory Street. The study showed that there is an average of between 40 to 80 cars per day.

There had been discussion of making Ivory Street a one-way street to allow parking on one side. But it appears that even with parking along Ivory Street in areas marked as "no parking" during two recent large events held in Ivoryton, traffic still flowed safely both ways.

Motion was made by Norman Needleman to remove some of the no parking signs along Ivory Street. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

South Winds Drive

There was discussion of speeding concerns on South Winds Drive and whether to put up "no thru traffic" signs on both ends of the road. The road is being used as a cut through.

Motion was made by Stacia Libby to install "no thru traffic" signs on South Winds Drive. Norman Needleman seconded the motion. All in favor.

Motion was made by Stacia Libby to exit Traffic Authority. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

OLD BUSINESS:

Capital Committee: Bruce Glowac had nothing new to report.

NEW BUSINESS:

Appointments and Resignations Board and Commissions

Motion was made by Stacia Libby to disband the 2014-2015 Building Committee with thanks to Kelly Sterner, Bruce Glowac, and Leigh Rankin. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

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Illicit Discharge and Connection Stormwater Ordinance

There was discussion on the Illicit Discharge and Connection Stormwater Ordinance.

Motion was made by Bruce Glowac to table the Illicit Discharge and Connection Stormwater Ordinance until the next Board of Selectmen meeting. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Resolution – State of Connecticut Department of Emergency Services and Public Protection

Motion was made by Stacia Libby to approve the Authorization Resolution (copy attached). Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Resolution – Nondiscrimination Certification

Motion was made by Norman Needleman to approve the Nondiscrimination Certification of Resolution (copy attached). Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Town of Essex Employee Handbook

The Selectmen discussed how best to communicate and release the 2018 Town of Essex Employee Handbook. Mr. Needleman reported that he would like to meet with staff and union representatives prior to the release of the Town of Essex Employee Handbook and he would set up a meeting the week of December 17th.

Motion was made by Bruce Glowac to approve the Town of Essex Employee Handbook. The handbook will be available after the staff and union representative meeting. Stacia Libby seconded the motion, it was unanimously approved. Motion carried.

Essex – Urban Act – Public Safety Grant

Motion was made by Stacia Libby to approve and accept the \$1,250,000 grant-in-aid from the State of Connecticut for the purposes of upgrading the emergency radio dispatch system serving 11 towns, which will interconnect all member towns and allow coordination with adjoining systems through Valley Shore Emergency Communications, Inc. (VSECI)". Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Motion was made by Stacia Libby to authorize Norman M. Needleman, First Selectman, to enter into and execute any, and all agreements, contracts, and documents associated with the Urban Act grant. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Schedule Public Hearing None

Set Town Meeting

Motion was made by Stacia Libby to set a Town Meeting on Wednesday, December 19, 2018 at 6:45 pm in Conference Room A. Bruce Glowac seconded the motion. All in favor.

Public Comment: None

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SELECTMEN GENERAL DISCUSSION:

Mr. Needleman reported that a citizen's group is gathering information on the possibility to get power lines buried in and around the Town of Essex.

Mr. Needleman reported that the 2018 Property Revaluation Project is complete.
https://www.essexct.gov/sites/essexct/files/news/letter_for_e_news_12_2018.pdf

There was discussion that Essex Meadows was sold yesterday and is under new ownership.

The Selectmen reported on the Traffic Investigation Report from the Department of Transportation Office of the State Traffic Administration speeding results from Route 153. DOT reported there would be no change or reduction to the 40-mph posted speed limit along route 153 (Westbrook Road).

The Selectmen reported there are two Boy Scouts, Sean Patterson and Michael Ryan, who have earned Eagle Scout and they will be receiving Proclamations from the Board of Selectmen.

There was discussion regarding the recent state election official reporting error in Essex. The Selectmen would like to implement a new internal procedural change for all future elections. The Selectmen suggested the Town Clerk be the independent pair of eyes that must look at and confirm the totals of all elections held in Essex within 48 hours.

Motion was made by Norman Needleman to adjourn the meeting at 6:58 p.m. Bruce Glowac seconded the motion, it was unanimously approved. Motion carried.

Respectfully submitted,
Maria P. Lucarelli

AUTHORIZING RESOLUTION OF THE TOWN OF ESSEX

CERTIFICATION:

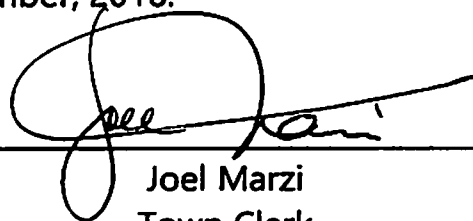
I, Joel Marzi, the Town Clerk of the Town of Essex, do hereby certify that the following is a true and correct copy of a resolution adopted by the Town of Essex at its duly called and held meetings on December 5, 2018, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of Essex may enter into with and deliver to the State of Connecticut Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Norman M. Needleman, as First Selectman of the Town of Essex, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Essex and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Norman M. Needleman now holds the office of First Selectman and that he has held that office since November 15, 2011.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 6th day of December, 2018.



Joel Marzi
Town Clerk



STATE OF CONNECTICUT
NONDISCRIMINATION CERTIFICATION — New Resolution
By Entity
For Contracts Valued at \$50,000 or More

Documentation in the form of a corporate, company, or partnership policy adopted by resolution of the board of directors, shareholders, managers, members or other governing body of a contractor that certifies the contractor complies with the nondiscrimination agreements and warranties under Connecticut General Statutes §§ 4a-60 and 4a-60a, as amended.

INSTRUCTIONS:

For use by an entity (corporation, limited liability company, or partnership) when entering into any contract type with the State of Connecticut valued at \$50,000 or more for any year of the contract. Complete all sections of the form. Submit to the awarding State agency prior to contract execution.

CERTIFICATION OF RESOLUTION:

I, Norman M. Needleman, First Selectman, of the Town of Essex,
Authorized Signatory, Title Name of Entity

an entity duly formed and existing under the laws of Connecticut,
Name of State or Commonwealth

certify that the following is a true and correct copy of a resolution adopted on the 5th day of
December, 20 18, by the governing body of the Town of Essex
Name of Entity

in accordance with all of its documents of governance and management and the laws of
Connecticut, and further certify that such resolution has not been modified
Name of State or Commonwealth
or revoked, and is in full force and effect.

RESOLVED: That the policies of the Town of Essex comply with
Name of Entity

nondiscrimination agreements and warranties of Connecticut General Statutes §§ 4a-60 and 4a-60a, as amended.

The undersigned has executed this certificate this 5th day of December, 20 18.

December 5, 2018

Authorized Signatory

Date

Norman M. Needleman

Printed Name