

**Board of Finance  
Regular Meeting  
April 22, 2013  
Auditorium  
Essex Town Hall**

Present: James Francis, Chairman, Jeffrey Woods, Keith Crehan, Lee Rowley, Campbell Hudson. Absent: Fred Vollono

Others Present;        Norman Needleman, First Selectman  
                             Robert Dixon, Treasurer  
                             Kelly Sterner, Finance Director  
                             Yvonne Roziak, Recording Secretary

Meeting was called to order by James Francis, Chairman at 9:27 p.m.

**APPROVAL OF AGENDA:**

*Motion made by Keith Crehan to approve the agenda and seconded by Lee Rowley. All in favor. Passed unanimously. Motion carried.*

**APPROVAL OF MINUTES:**

Campbell Hudson asked for the following change on page 4, third paragraph, second sentence should read "One abstention" versus "obstaintion" (delete).

Robert Dixon requested on page 2, to correct "Meeting was "called" to order versus "call" (delete).

*Motion was made by Keith Crehan to accept and approve the amended minutes with regards to these items. Lee Rowley seconded the motion. All in favor. Passed unanimously. Motion carried.*

**TREASURER'S REPORT:**

Robert Dixon, Treasurer distributed the March 2013 YTD financials. Revenue remains on track to forecast and no major changes to the expenditures. The Essex Elementary School is projecting to have a \$60,000 shortfall.

*Motion to except Treasurer's report by Keith Crehan and seconded by Lee Rowley. All in favor. Passed unanimously. Motion carried.*

### **SELECTMEN'S REPORT:**

First Selectman, Norman Needleman requested the Board of Finance approve an appropriation of \$27,000 from the municipal property sinking fund for several capital improvement items. One item will be \$15,000 for asbestos removal in five different locations. Also included is \$6,000 for public restroom doors that automatically lock. The Building Department floor is also in need of repair.

### **OLD BUSINESS:**

Fiscal Year 2013 – 2014 Budget

There was discussion regarding the questions and comments made by the public at the annual budget public hearing.

*Motion was made by Campbell Hudson to recommend the 2013-2014 budget in the amount not to exceed \$22,684,150 in expenditures for the support of schools, highways, general government and other necessary objects. Keith Crehan seconded the motion and it was unanimously approved. Motion carried.*

### **NEW BUSINESS:**

Municipal Sinking Fund Request

*Motion was made by Keith Crehan to approve and recommend to Town Meeting an appropriation not to exceed \$27,500 from the Municipal Property Sinking Fund for the purpose of several capital improvements at the Town Hall and Public Restrooms. Jeffrey Woods seconded the motion and it was unanimously approved.*

**COMMUNICATIONS AND CORRESPONDENCE:** None

**PUBLIC COMMENT:** None

### **ADJOURNMENT:**

*Jeffrey Woods made a motion to adjourn the meeting at 10:08 p.m., seconded by Keith Crehan. Passed unanimously. Motion carried.*

Respectfully submitted,

Yvonne Roziak