

Worksite Safety and Health Committee
June 1, 2023

Present: Assistant to Selectmen Maria Lucarelli, Resident State Trooper Mark Roberts, Building and Grounds Superintendent Andrew Harrington, EES Maintenance Supervisor Tom Fitzgerald, and Fire Marshal John Planas, CIRMA Representative Jeffrey Joseph, Deborah Minor

John Planas called the meeting to order at 7:48 a.m.

Approval of the Agenda:

Motion was made by Andrew Kressley to approve the agenda. Mark Roberts seconded the motion; it was unanimously approved. Motion carried.

Approval of the Minutes:

Motion was made by Andrew Kressley to approve the March 2, 2023 minutes. Andrew Harrington seconded the motion, and it was unanimously approved. Motion carried.

Communications and Correspondence: None

OLD BUSINESS: None

NEW BUSINESS:

Resident State Trooper Mark Roberts reported the police department had new technology equipment installed yesterday to assist with training. An outside camera was also installed at the back door of their office.

Chief Andrew Kressley reported they are gearing up for spring and getting the fire rescue boat into the water. The Shad Bake is happening at Essex Island Marina and the Angel Ride will be going through Essex this weekend. There was discussion that the weather is iffy. Fire Department personnel and Essex police will be present at both events. There was discussion that due to the influx of people into town, there is more traffic. Andrew Kressley noted a member did have one injury during training.

Tom Fitzgerald had nothing new to report and no issues. The school hired three summer helpers to clean the school.

Deborah Minor mentioned the annual faculty game that is usually played at 9 am with slippery grass was not a good idea and mentioned they would play in the afternoons, after the grass dries for future games.

Jeffrey Joseph discussed Town injuries and the general causes. There was also discussion of how to analyze job tasks we how and what we are doing in keeping employees safe. Jeff sent the following:

1. The Minimum OSHA Training Requirements for Municipalities and Boards of Education
2. Risk Management Workers' Compensation Loss Analysis Report – Board of Education
3. Risk Management Workers' Compensation Loss Analysis Report – Town of Essex
4. Hazard Assessment

Andrew Harrington reported one injury with his staff. The employee fell going up the stairs and fractured their wrist. The employee is recovering nicely, and we are hopeful they will be back very soon.

Fire Marshal John Planas reminded the custodial staff to keep the stairwell doors closed. The doors are not to be kept ajar.

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John Planas reported he will be at the Shad Bake and they are anticipating approximately 400 – 600 people. He is also in the process of finishing up business inspections.

John is recommending and encouraging Knox boxes be installed on the homes of the snowbirds.

John is also recommending that Vessel identification stickers be placed on all dinghy or kayaks, or anything that could be found by somebody floating. If there is a sticker on a vessel and it is floating, then they may initiate a search, but they can reach out to the person named on the sticker.

Motion was made by Andrew Kressley to adjourn at 8:03 a.m. Mark Roberts seconded the motion, and it was unanimously approved. Motion carried.

Next Safety Meeting is scheduled for Thursday, September 7, 2023 at 7:45 am via Zoom.

Respectfully submitted, Maria Lucarelli