

Town of Essex
Town Right of Way Encroachment Request Form
(REV. 5/24/2017)

Applicant _____ Telephone _____
Address _____

Property Owner _____ Telephone _____
Address _____

Contractor _____ Telephone _____
Address _____

Property Location _____

Nature of Request

_____ : Fence _____ : Wall _____ : Landscape Feature _____ : Sign _____ : Other

Distance into Right Of Way _____

This not an approval to construct. It is understood that a zoning permit application must be submitted to the Land Use Department for final approval unless the request is to remove something.

I agree to hold the Town of Essex harmless from any and all claims, loss or damage to my personal property, liabilities and costs, including attorney's fees, as a result of damages to the approved items proposed above. If the Town incurs any of these types of expenses, I agree to reimburse the Town. All contractor's working in the Town Right of Way must provide a certificate of insurance.

Signature of Applicant _____ Date _____

Signature of Property Owner _____ Date _____

Email to whom to send approved request form _____

A site plan is to be provided showing:

- Location and dimension of property lines
- Location and distance of Town road and right of way
- Location of proposed structure or landscape feature

(FOR OFFICE USE ONLY)

Plan Approved By: _____
Date: _____