



ESSEX HARBOR MANAGEMENT COMMISSION
29 WEST AVENUE
ESSEX, CT 06426



2023 Request for Bids
Annual Servicing of Navigational Aids and Dock Floats

September 1, 2023

All bids submitted to the Essex Harbor Management Commission (EHMC) must include:

- 1) A Certificate of Insurance attached to the bid; (see Town of Essex Insurance Requirement Addendum)
- 2) Location where items will be stored and identity of property owner (cost of storage included in bid). Floats, buoys, marks and equipment must be stored in Essex.
- 3) Type of equipment to be used and capacity.
- 4) Bid must include a provision allowing an EHMC representative to be **on board for removal and installation**.

**** Payment will be made in two installments — one half after removing, storing and submitted of GPS coordinates and one half after installation in proper locations in 2024. Payment will be made within 30 days of receipt of invoice and confirmation of actions completed properly.**

SCOPE OF WORK

The bid is to remove, store, inspect and provide a report with needed repairs and cost to repair (cost to repair not included in bid) and install in proper location in the Spring.

Navigational Aids: Anchorage buoys — 9 buoys from Main Anchorage (A - J, excluding C), 2 buoys from Meadows Anchorage (A & B) and 2 "Rocks" buoys in southwest corner of Main Anchorage.

Channel markers — 11 in North Cove, 2 in South Cove, 6 in Middle Cove.

Floats — Town Dock at Main Street, Mack Lane and Town Park (ramps for Mack Lane and Town Park to be stored with floats).

Navigational aids and buoys shall be set according to directive of onboard EHMC representative.

Removal to be performed on or after November 15, 2023 and completed by November 30, 2023. Installation must be completed by April 15, 2024, but no earlier than March 15, 2024.

Navigational Aids to be positioned in accordance with data maintained by EHMC.

Bids are due by 4 :00 p.m., September 28, 2023 at the Selectman's Office, Essex Town Hall

Terry Stewart, Chairman

Town of Essex Insurance Requirement Addendum

The Marine Contractor in this agreement or by anyone directly or indirectly employed by any of them, or by anyone for whose acts any of them may be liable, as follows:

- A. Workers' Compensation claims for damages because of bodily injury, occupational sickness or disease, or death of a direct employee.
- B. Claims for damages because of bodily injury, sickness or disease, or death of any person other than marine contractors' employees.
- C. Claims for damages insured by usual personal injury liability coverage which are sustained by a person as a result of an offense directly or indirectly related to (a) employment of such person by the marine contractor, or (b) employment by another person.
- D. Claims for damages, other than the Work itself, because of injury to or destruction of tangible property, including loss of use resulting therefrom.
- E. Claims for damages because of bodily injury, death of a person or property damage arising out of ownership, maintenance or use of a motor vehicle.
- F. Claims involving contractual liability insurance.
- G. Minimum limits of liability: The insurance required shall not be written for less than the following specified limits of liability:

Automobile:

- a. \$1,000,000.00 Combined Single Limit, including Hired and Non-Owned Auto Liability.

Commercial General Liability - Occurrence:

- a. \$2,000,000.00 General Aggregate
- b. \$2,000,000.00 Products and Completed Operations Aggregate
- c. \$1,000,000.00 Personal and Advertising Injury
- d. \$1,000,000.00 Each Occurrence
- e. \$10,000.00 Medical Expense (any one person)
- f. \$300,000.00 Fire Damage (Any One Fire)

Workers' Compensation:

- a. \$500,000.00/each accident Bodily Injury by Accident
- b. \$500,000.00/policy limit Bodily Injury by Disease
- c. \$500,000.00/each employee Bodily Injury by Disease

Excess Liability - Umbrella:

- a. \$3,000,000.00 Umbrella/each occurrence
- b. \$3,000,000.00 Umbrella/aggregate

The marine contractor agrees to file with the Essex Harbor Management Commission certificates of insurance specified above wherein the Town of Essex, Essex Harbor Management Commission, and the Town of Essex Harbormasters are named as additional insured or to indemnify and save harmless Town of Essex, Essex Harbor Management Commission, and the Town of Essex Harbormasters against all loss, costs or damage on account of injury to persons or property occurring in the performance of the contract.